



Commonwealth of Australia
APSJobs - Vacancies Daily
PS3 Daily Gazette Monday - 19 January 2026.pdf

Australian Government Published by Commonwealth of Australia

APSJobs - Vacancies Daily

This electronic document contains notifications of Vacancies now being advertised daily. These notices will also be published in the electronic Public Service Gazette PS3 Weekly Gazette Thursday - 22 January 2026.pdf.

The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

The date of publication of this Gazette is PS3 Daily Gazette Monday - 19 January 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Public Service Gazette - Vacancy Notices

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Vacancies

Vacancy VN-0766287

Australian Submarine Agency

Closing Date: Monday 02 February 2026

Australian Submarine Agency
Chief Operating Officer

| | |
|-----------------------------------|---|
| Job Title | Assistant Director, Estate Program Manager |
| Job Type | Full-Time, Ongoing |
| Location | Adelaide SA, Canberra ACT, Rockingham WA |
| Salary | \$120,303 - \$135,701 |
| Future Merit Locations | Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA |
| Office Arrangement | Flexible |
| Office Arrangement Details | ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA |
| Classification | Executive Level 1 |
| Position Number | ASA/00123/26 |
| Agency Website | https://www.defence.gov.au/about/taskforces/aukus |

Job Description <https://defencecareers.nga.net.au/?jati=4725E92E-B664-3B1D-CEF0-EC928814AD21>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The ASA Domestic and Overseas Facilities team are responsible for the day-to-day management of ASA Facilities. The team oversee spatial allocation, access management, maintenance support, minor facilities upgrade works and deliver accommodation projects to the agency.

The team work closely with various Defence and Government stakeholders to deliver on new critical accommodation requirements. As the Assistant Director for ASA Facilities Programs, the role includes the following key requirements:

- Accountable for leading a team, managing allocated resources, setting work area priorities, managing workflows, developing strategies and evaluating business outcomes.
- Accountable for accurate completion of work within timeframes and quality requirements, share own expertise with others and guide and mentor less experienced employees.
- Manage the development of five year strategic estate maintenance plans.
- Deliver estate project in accordance with the strategic plans for ASA.
- Generate the development, implementation and governance of estate maintenance management strategies consistent with national requirements, while ensuring that all monitoring and reporting requirements are met.
- Implement innovative strategies and solutions that assist in achieving a strategically aligned, affordable and sustainable Defence estate that supports Defence capability.
- Liaise with stakeholders on planning and development issues for the region.
- Motivate and mentors teams; aligning complementary skills and allocates resources in a manner that delivers results.
- Analyse current and emerging estate related issues, and recommend solutions to achieve business outcomes.
- Evaluate estate projects to understand critical factors for success, and engage in activities to achieve continuous improvement.

About our Team

The ASA Domestic and Overseas Facilities team are responsible for the day-to-day management and continued operation of ASA Facilities. Through a high level of advice and guidance, the team effectively resolve maintenance issues and concerns, and deliver projects in accordance with ASA strategic requirements ensuring the ASA accommodation and Facilities are maintained to Work Health and Safety and Security standards, boosting workforce morale and operational outputs.

The ASA Facilities team is also responsible for:

- ASA Estate Project Delivery
- Resource Management
- Spatial Allocations
- Operating Budget and Simple Procurement Activities
- Workplace Management
- Property Services
- General Facilities support to the ASA as required

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- The ASA Domestic and Overseas Facilities is seeking a high performing and effective leader to join the team.
- As the leader of the Estate Program stream, you will be an exception communicator, effectively building relationships and working closely with stakeholders to build confidence to deliver the end result.
- You will also be able to articulate and develop the strategic requirements of the organisation by forward thinking and being aware of the ASA needs long-term.
- You will be accountable for financial management of the Program, and Projects, therefore an ability to understand and manage budgets is critical to this role.
- You will mentor staff, and upskill them in the Estate space, building an enduring capability for the ASA over the coming critical years of the program.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Sarah Peisley, 02 5128 5175 |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=4725E92E-B664-3B1D-CEF0-EC928814AD21 |

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Vacancy VN-0766301

Federal Circuit and Family Court of Australia

Closing Date: Monday 26 January 2026

Federal Circuit and Family Court of Australia
 Judicial Support

| | |
|-----------------------------------|---|
| Job Title | Associate |
| Job Type | Full-Time, Non-Ongoing |
| Location | Sydney NSW |
| Salary | \$84,228 - \$91,809 |
| Future Merit Locations | Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA |
| Office Arrangement | On Site |
| Office Arrangement Details | This role is predominately on-site with an ad hoc working from home arrangement subject to operational requirements |
| Classification | APS Level 5 |
| Position Number | 1018-12-25 |
| Agency Website | https://www.fccoa.gov.au/ |

Job Description

<https://fcjobs.nga.net.au/?jati=46039168-A50E-4B8B-4838-EC9289E8CC94>

Purpose of position

The Associate is part of a team assisting a Judge in the day-to-day management of Chambers and Court. The role of the Associate is to manage chambers and to supervise the Deputy Associate.

Important Functions

The person appointed to this position is expected to carry out his or her duties so as to:

- Satisfy all relevant statutory obligations
- Satisfy the Australian Public Service Values and Code of Conduct
- Contribute to and support achievement of the Court's Strategic and Business Plans
- Operate within the Court's policies and procedural guidelines, and
- Support and contribute to the Court's Service Charter

Duties

Key Responsibilities and Duties

1. Day-to-day running of chambers including responding to enquiries.
2. Supervise the work of the deputy associate.
3. Assist the Judge to manage the docket by preparing and managing matters waiting for hearing.
4. Ensure the court's case management system is up-to-date and assist the Judge in the preparation of orders and typing of judgments.
5. Maintain court related relationships with various external stakeholders.
6. Contribute to organisational forums working for better working practices.
7. Other duties as required.

Qualifications

It is a mandatory that candidates have completed (or near completed) a qualification in law with a strong academic record.

Selection Criteria

1. Strong communication (oral and written) and liaison skills and the ability to communicate with people of all levels.
2. Demonstrated high-level keyboard skills and ability to use relevant software applications including Microsoft Office applications and the internet.
3. The ability to adapt to changing situations and priorities.
4. Tolerance, diligence and the ability to work as a member of a small team.
5. A high standard of ethical behaviour.

Eligibility

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired

Contact Officer

For more information, please contact Michelle Thornley via telephone 02 8067 2252 or email Michelle.Thornley@fcfcoa.gov.au

How to apply

To apply, please complete the application form on the Court's [careers portal](#).

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Michelle Thornley, 02 8067 2252 |
| Agency Recruitment Site | https://fcajobs.nga.net.au/?jati=46039168-A50E-4B8B-4838-EC9289E8CC94 |

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Vacancy VN-0766348

Federal Circuit and Family Court of Australia

Closing Date: Monday 26 January 2026

Federal Circuit and Family Court of Australia (FCFCOA Div 2)
 Judicial Support

| | |
|-----------------------------------|---|
| Job Title | Deputy Associate (Legal) - FCFCOA -Div 2 |
| Job Type | Full-Time, Non-Ongoing |
| Location | Sydney NSW |
| Salary | \$75,022 - \$81,775 |
| Future Merit Locations | Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA |
| Office Arrangement | On Site |
| Office Arrangement Details | On Site |
| Classification | APS Level 4 |
| Position Number | 0009-01-26 |
| Agency Website | https://www.fcftoa.gov.au/ |

Job Description

<https://fcajobs.nga.net.au/?jati=DDE382A2-B267-0AF0-C68C-EC92C6CBBEDB>

Purpose of Position

The Deputy Associate is part of a small team who assist the Judge in the day-to-day management of Chambers and Court. This role also assists with the preparation of Court materials for the judge and involves undertaking legal research and assisting with judgment preparation as required.

Duties

1. Assist in the conduct of Court proceedings, including the transcription of orders, ensuring the orderly conduct of matters and general Courtroom management.
2. Assist the Associate in the day-to-day management of chambers including responding to enquiries and as required, managing the Associate inbox on behalf of the Judge.
3. Undertake legal research as required by the Judge, including identifying relevant legislation, summarising key legal authorities and preparation and maintenance of legal research materials.
4. Assist the Judge with the management of cases and, as required, enter data into the Court's case management systems to reflect the outcomes of Court events.
5. Assist with the preparation of matters for both the Court and the Judge, which may include the preparation of case summaries, general file maintenance and other tasks as required.
6. Assist the Judge with the preparation and delivery of judgments, which may include undertaking complex legal research as well as editing in line with the Courts' judgments publication standards.
7. Assist with the general operation of chambers; and
8. Other duties, as required.

Eligibility

Qualifications

It is a mandatory that candidates have completed (or near completed) a qualification in law with a strong academic record and have completed the family law subject.

Selection Criteria

1. Well-developed interpersonal skills including tact, discretion, initiative and the ability to communicate effectively with members of the judiciary, the legal profession, the public and other court staff.
2. Ability to undertake legal research (including on-line research) and prepare reports and written correspondence.
3. Demonstrated organisational skills, including the ability to manage priorities, meet deadlines and work effectively under pressure in a team environment.
4. Demonstrated high-level keyboard skills and ability to use relevant software applications including Microsoft Office applications and the Internet.
5. The ability to adapt to changing situations and priorities and participate in collective work practices.
6. The ability to travel on circuits.

How to apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any technical issues with applying, please email recruitment@fedcourt.gov.au

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Michelle Thornley, (02) 8067 2252 |
| Agency Recruitment Site | https://fcajobs.nga.net.au/?jati=DDE382A2-B267-0AF0-C68C-EC92C6CBBEDB |

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Agriculture, Water and the Environment

Vacancy VN-0766218

Department of Agriculture, Fisheries and Forestry

Closing Date: Monday 09 February 2026

People, Property and Security
Property and Security Property Services North

| | |
|-----------------------------------|---|
| Job Title | Property Services Officer |
| Job Type | Full-Time, Ongoing |
| Location | Cairns QLD, Darwin NT |
| Salary | \$77,728 - \$84,619 |
| Future Merit Locations | Cairns, Darwin |
| Office Arrangement | On Site |
| Office Arrangement Details | On Site |
| Classification | APS Level 4 |
| Position Number | 2025/4028 |
| Agency Website | https://www.agriculture.gov.au |

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the People, Property and Security Division and the department’s goals.

We support our people across the employment life cycle, enabling the effective management of people-related risk and building future ready leaders, people and culture. We prevent, detect and respond to misconduct, fraud and corruption, deliver objective and risk-based internal audit, assurance and advisory services, and provide support to our two independent Inspectors-General. We ensure the effective management of our property portfolio, facilities management, security, sustainability, facilities emergency management, and a range of corporate site services and commercial contracts nationwide.

We provide a safe, reliable, and efficient environment that enables staff to work effectively. We are customer-focused, proactive, and dedicated to delivering quality services and solutions.

This position will be responsible for supporting the delivery of property and facilities services for the property portfolio, including the oversight of Property Service Provider performance in the delivery of facilities management and accommodation services under the Whole of Government Property Service Provider Arrangements. These roles also support the management of the

day-to-day activities of small teams, which include the management of national corporate contracts, supporting ongoing property projects and providing business support services.

Duties

This is where you play an important role.

As the **Property Services Officer**, you will:

Under general direction, provide administrative support and advice to staff in the region, performing a range of tasks including but not limited to:

- assisting with contract management and service providers
- developing and maintaining a productive relationship with our Property Service Provider and building users to identify property needs, raise jobs in the system and escort service providers where required
- administration tasks as required including, coordination of various administrative duties, and ad hoc work
- respond to general enquiries from internal and external stakeholders
- provide a level of client service and liaison with departmental managers, employees and service providers.
- assisting with facilities management activities
- actively participate in ongoing learning and development to achieve personal, team and program objectives
- assist in all activities that support the team's operational requirements.

Note: The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future ongoing vacancies in the branch where the duties are of a similar nature.

Eligibility

Who we are looking for

Our ideal candidate will have:

Demonstrated ability to carry out the following under limited direction:

- Be a team player with strong organisational, written, and verbal communication skills.
- Able to respond and adapt to change and have a proven ability to deliver accurate & timely outcomes in a busy environment.
- Build and maintain stakeholder relationships.
- Sound analytical and problem-solving skills.
- Well-developed computer skills and experience using Microsoft Suite applications.
- Self-motivated, cooperative team-player with integrity, drive, and resilience.
- Demonstrated experience in a service centred role with a strong focus on customer service and stakeholder management.
- Ability to gain an understanding of departmental systems and corporate governance processes and procedures quickly and efficiently.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths>

About the Department of Agriculture, Fisheries and Forestry

To Apply

| | |
|--------------------------------|---|
| Position Contact | Pat Dobson, 0419 806 749 |
| Agency Recruitment Site | https://www.agriculture.gov.au/about/jobs/apply |

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Agriculture, Water and the Environment

Vacancy VN-0766374

Department of Agriculture, Fisheries and Forestry

Closing Date: Monday 02 February 2026

People, Property and Security
Property & Security Property Services South

| | |
|-----------------------------------|---|
| Job Title | Property Services Officer |
| Job Type | Full-Time, Ongoing |
| Location | Melbourne VIC, Mickleham VIC, Sydney NSW |
| Salary | \$77,728 - \$84,619 |
| Future Merit Locations | Melbourne, Mickleham, Sydney |
| Office Arrangement | Work From Home;On Site;Flexible |
| Office Arrangement Details | subject to negotiation |
| Classification | APS Level 4 |
| Position Number | 2025/4211 |
| Agency Website | https://www.agriculture.gov.au |

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Why YOU are important to us and what impact will you have on the People, Property and Security Division and the departments’ goal.

We support our people across the employment life cycle, enabling the effective management of people-related risk and building future ready leaders, people and culture. We prevent, detect and respond to misconduct, fraud and corruption, deliver objective and risk-based internal audit, assurance and advisory services, and provide support to our two independent Inspectors-General. We ensure the effective management of our property portfolio, facilities management, security, sustainability, facilities emergency management, and a range of corporate site services and commercial contracts nationwide.

We provide a safe, reliable, and efficient environment that enables staff to work effectively. We are customer-focused, proactive, and dedicated to delivering quality services and solutions.

The Property Services Officer is responsible for supporting the delivery of property and facilities services for the property portfolio, including the oversight of Property Service Provider performance in the delivery of facilities management and accommodation services under the Whole of Government Property Service Provider Arrangements. These roles also support the

management of the day-to-day activities of small teams, which include the management of national corporate contracts, supporting ongoing property projects and providing business support services.

Duties

This is where you play an important role.

As the Property Services Officer, the duties of the role include, but are not limited to:

- assisting with the contract management of service providers,
- developing and maintaining a productive relationship with our Property Service Provider and building users to identify property needs, raise jobs in the system and escort service providers where required,
- administration tasks as required including, coordination of various administrative duties, and ad hoc work,
- responding to general enquiries from internal and external stakeholders,
- providing a level of client service regarding liaison with departmental managers, employees and service providers,
- assisting with facilities management activities,
- assisting in activities including purchasing, and governance activities,
- actively participate in ongoing learning and development to achieve personal team and program objectives,
- assisting in all activities that support the team's operational requirements.

Note: The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future ongoing vacancies in the branch where the duties are of a similar nature.

Eligibility

Our ideal candidate will have:

- A team player with strong organisational, written and verbal communication skills.
- Ability to respond and adapt to change.
- Proven ability to deliver accurate and timely outcomes in a busy environment.
- Ability to build and maintain stakeholder relationships.
- Sound analytical and problem-solving skills.
- Well-developed computer skills and experience using Microsoft Suite applications.
- Self-motivated, cooperative team-player with integrity, drive and resilience.
- Demonstrated experience in a service centred role with a strong focus on customer service and stakeholder management.
- Demonstrated ability to quickly and efficiently gain an understanding of departmental systems and corporate governance processes and procedures.
- Work independently and collaboratively, with a focus on customer service and maintaining open lines of communication.
- Effectively communicate with internal and external stakeholders (oral, written, interpersonal and negotiation).
- Coordinate work and prioritise tasks to meet deadlines.
- Demonstrate analytical, interpretive and problem-solving skills.
- Employ well-developed interpersonal skills to manage and resolve situations requiring sensitivity to individual and/or workgroup concerns.
- Communicate in plain English, ensuring appropriate audience impact.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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About the Department of Agriculture, Fisheries and Forestry

To Apply

| | |
|--------------------------------|---|
| Position Contact | Julia Personnier, 0468 569 031 |
| Agency Recruitment Site | https://www.agriculture.gov.au/about/jobs/apply |

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Attorney-General's

Vacancy VN-0766345

Administrative Review Tribunal

Closing Date: Sunday 08 February 2026

Corporate Services Information Management

| | |
|-----------------------------------|---|
| Job Title | Information and Records Projects Coordinator |
| Job Type | Full-Time, Ongoing;Non-Ongoing |
| Location | Melbourne VIC, Brisbane QLD, Sydney NSW |
| Salary | \$94,563 - \$106,394 |
| Future Merit Locations | Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA |
| Office Arrangement | Hybrid |
| Office Arrangement Details | Hybrid |
| Classification | APS Level 6 |
| Position Number | 40053 |
| Agency Website | https://www.art.gov.au/ |

Job Description

<https://art.bigredsky.com/page.php?pageID=106>

Are you passionate about information management, have project management experience and want to make a strategic impact? If so, join our team as an Information and Records Projects Coordinator!

This exciting ongoing hybrid role within the Information Management Section at The Administrative Review Tribunal can be located in Brisbane, Melbourne or Sydney.

About the opportunity

Our Information Management team is looking to strengthen its capability and innovation across the organisation. We've already laid strong foundations with an Information Governance Framework, a new Information Management Policy, and interactive learning modules to empower staff with knowledge and skills. To support this program, we are seeking an Information and Records Projects Coordinator to join us in helping to transform how the Tribunal manages and leverages its information.

The successful candidate will be required to develop, implement, and manage strategic initiatives that enhance capability, foster positive change, and address gaps and risks, ensuring the Tribunal meets its obligations with confidence. You will work closely with Information Management leaders to deliver projects that make a lasting impact.

Our Information and Records Management Team is a group of five professionals based in Melbourne, Sydney, and Canberra, supporting all Tribunal offices nationwide. We embrace flexibility, offering a blend of remote and office-based work to suit your needs.

About the Tribunal:

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on [our website](#).

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including flexitime and remote working to support you with your commitments outside of work
- competitive salary including generous superannuation employer contribution of 15.4%
- salary packaging options
- supportive career development opportunities
- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance and options to purchase leave
- Employee Assistance Program for you and your family
- positive and inclusive culture

Read our [Enterprise Agreement](#) for more information about our terms and conditions of employment.

Duties

- **Project Management:** Coordinate strategic Information Management initiatives and projects, including planning, documentation, implementation, and monitoring. Research, review, and analyse data, reports, websites, and other relevant material to inform the development of Information Management strategy initiatives and projects. Report on progress, milestones, and risks, and proactively identify solutions to challenges/issues
- **Communication:** Provide secretariat support to committees and expert groups, including preparing correspondence, meeting papers, presentations, briefing notes, and minutes for diverse audiences, along with other administrative tasks.
- **Stakeholder engagement:** Build and maintain strong, productive relationships with internal stakeholders by providing expert advice and guidance to members, registrars, and staff. Champion a culture of user centred services within the team and serve as the escalation point for complex member and staff interactions.
- **Reporting:** Contribute to reports for the Tribunal's Senior Management Committee (SMC), parliament, the National Archives of Australia (NAA), and other Australian Government data collections, including the NAA's Check-up Survey. Participate in internal audits of the Tribunal's information and records management practices. Analyse and recommend improvements to operational and statistical reports related to information and records management.
- **Team support:** Contribute to Information and Records Management team planning, reporting, and achievement of outcomes as required. Support IM section projects as directed. Assist in monitoring and responding to requests for help.

About you:

Working under limited direction you will be a dynamic, proactive and committed information management professional with project management experience who thrives on delivering strategic initiatives that make a real difference.

To be successful you will have:

- Proven ability to lead the planning and management of multiple initiatives and projects, setting, objectives, timelines, and deadlines, while prioritising tasks and allocating resources to ensure successful delivery.
- Extensive knowledge of government information management legislation, policies, and standards, and their application within Commonwealth agencies.
- Demonstrated experience with information and records management systems, such as SharePoint or EDRMS, and proficiency in using the Microsoft Office suite, including Copilot, to perform digital administrative tasks that support projects.

- Demonstrated research and analytical skills, combined with sound judgment to address project and information management challenges to initiate and drive change to improve the quality and efficiency of services.
- Highly developed interpersonal and communication skills to build and manage complex relationships with internal stakeholders and engage effectively with the Tribunal's diverse members and staff, including the ability to tailor your approach to different audiences and clearly explain technical and complex information.

Eligibility

Essential:

- Qualifications in Information Management or Information Studies or Information Science or equivalent experience
- Qualifications in Project Management or equivalent experience
- Baseline Security Clearance
- The Tribunal requires Australian Citizenship as a condition of engagement.
- All employees are required to undertake an Australian Federal Police Check and complete a health declaration.

More information about this position, the scope of the role, duties and required capabilities and experience, is contained within the Position Description, which is linked below and available on our Career Opportunities page.

Notes

NO AGENCIES PLEASE

We are a Circle Back Initiative Employer and commit to responding to every applicant.

Please note a merit list/pool may be created to fill future like vacancies. Suitable candidates on this merit list/pool may be contacted in relation to identical or similar non-ongoing and ongoing roles in the Tribunal, or the broader APS, within 18 months from the original advertised date in gazettal.

The Administrative Review Tribunal is an Equal Opportunities employer committed to providing an inclusive workplace that embraces diversity and inclusion for all employees. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander descent, culturally and linguistically diverse backgrounds, all genders, LGBTQI+ community and mature age people. If you have any support or access requirements, we encourage you to advise us if invited to interview.

Please contact the Talent team on (02) 9276 5443 or recruitment@art.gov.au should you require assistance with accessing our website or with lodging your application.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Administrative Review Tribunal

The ART plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws. The ART can take a fresh look at decisions made by Australian Government ministers, departments and agencies – and, in limited circumstances, decisions made by state government and non-government bodies. It also can review decisions made under Norfolk Island laws. The ART comprises members, the independent statutory appointees who hear review applications, and staff, who provide services to support applicants and the review process, as well as the Tribunal's daily operations. You can learn more about the ART here: <https://www.art.gov.au/>.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Karen Horsfall, 02 6243 4646 |
| Agency Recruitment Site | https://art.bigredsky.com/page.php?pageID=106 |

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Attorney-General's

Vacancy VN-0766249

Attorney-General's Department

Closing Date: Friday 13 February 2026

| | |
|-----------------------------------|--|
| Job Title | Appointment of Deputy Presidents and Senior Members |
| Job Type | Full-Time;Part-Time, Non-Ongoing |
| Location | Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW |
| Salary | - |
| Future Merit Locations | Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth, Sydney |
| Office Arrangement | Flexible |
| Office Arrangement Details | Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role. |
| Classification | Statutory Appointment |
| Position Number | 0393/25_ART-EXT |
| Agency Website | https://www.ag.gov.au/Pages/default.aspx |

Job Description

<https://agcareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%2D4A>

To obtain a copy of the Candidate Information Packs for these vacancies, please click on the 'Apply Now' button to the left of this advertisement.

Duties

The Australian Government is looking for enthusiastic and dedicated candidates to take up professionally rewarding roles at the Administrative Review Tribunal (ART). This is an exciting opportunity to be a part of the system of administrative review in Australia.

Expressions of interests are sought for Deputy President and Senior Member roles with the intention to place suitable candidates into a merit pool for 18 months.

Deputy Presidents will be among the foremost legal experts and leaders in the ART. They will hear complex, significant and sensitive matters, promote best practice in decision-making and assist the President in performing their functions.

The Deputy President (Administration) role will assist the President to perform the President's administrative functions, including member training, education and professional development, performance and conduct, with a view to maintaining a high-performing, positive and a safe workplace culture at the ART.

Senior Members will hear complex matters and also fulfil a range of leadership functions involving mentoring other members and promoting best practice across the ART.

Applications are invited from suitably qualified persons who wish to be considered for appointment for up to five years on a salaried (full-time or part-time) or sessional basis.

Eligible candidates will be assessed as suitable for appointment by an independent assessment panel through a transparent and merit-based process, conducted in accordance with the *Administrative Review Tribunal Act 2024*, and supporting legislation. Applicants from all states and territories are welcome to apply.

Applicant Information

The ART reviews decisions made under more than 400 Commonwealth Acts and instruments, including in the areas of migration, protection, the National Disability Insurance Scheme, child support, social security, taxation, Freedom of Information, veterans' and workers' compensation and intelligence and security. Positions may be available in all capital cities of the States and Territories of Australia.

Information about the position and details on how to apply are available on the Attorney-General's Department website - <https://www.ag.gov.au/about-us/careers/statutory-appointments>

Applications close at **5:00pm AEDT on 13 February 2026**.

Eligibility Notes

About the Attorney-General's Department

The Attorney-General's Department delivers programs and policies to maintain and improve Australia's law and justice framework, and to facilitate jobs growth through policies that promote fair, productive, flexible and safe workplaces. Through the Australian Government Solicitor, we also provide legal services to the Commonwealth, including legal advice and representation. Our department is the central policy and coordinating element of the Attorney-General's portfolio. Our department is structured into four groups: • Australian Government Solicitor • Justice and Communities • Integrity and Security • Enabling Services The department operates in a diverse and complex environment to address challenging issues. We have a highly-skilled and engaged workforce involved in policy development and implementation and program administration. The department also has a large number of practicing lawyers, mainly within the Australian Government Solicitor Group within the department.

To Apply

| | |
|--------------------------------|---|
| Position Contact | ART Appointments, (02) 6141 6111 |
| Agency Recruitment Site | https://agcareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9 |

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Attorney-General's

Vacancy VN-0766351

Australian Federal Police

Closing Date: Monday 02 February 2026

| | |
|-----------------------------------|---|
| Job Title | Governance & Administration Officer |
| Job Type | Full-Time, Ongoing |
| Location | Perth WA, Canberra ACT, Sydney NSW, Darwin NT, Brisbane QLD, Adelaide SA, Hobart TAS, Melbourne VIC |
| Salary | \$111,861 - \$123,420 |
| Future Merit Locations | Canberra, Perth, Sydney, Darwin, Brisbane, Adelaide, Hobart, Melbourne |
| Office Arrangement | On Site |
| Office Arrangement Details | On Site |
| Classification | APS Level 6 |
| Position Number | 15483 |
| Agency Website | https://careers.afp.gov.au |

Job Description

<https://careers.afp.gov.au/job-invite/15483/>

Did you know?

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We recognise your contribution to our workforce and offer generous remuneration and conditions including:

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 11 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangement that provides work/life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

Data Operations is seeking a Governance and Administration officer to manage key governance and administrative functions to support our graph capability. You will manage governance framework, documentation and processes that enable our technical experts to focus on building our capability. This is an opportunity to apply your organisational and communication skills in an environment where your attention to detail and proactive approach will directly contribute to the team's success.

As a Team Member in the AFP you will be required to contribute to the achievement of outcomes in accordance with the regulatory framework, the AFP Code of Conduct and the AFP Governance Instruments. It is expected that the successful applicant will deliver on the core responsibilities and meet any requirements of the position as outlined below.

What will you do?

- Develop and maintain all governance documentation, including artefact management
- Draft Privacy Impact Assessments and Privacy Threat Assessment as required
- Develop data asset lifecycle
- Manage and maintain the central inbox and track correspondence
- Develop Standard Operating Procedures
- Actively participate in ongoing improvements to our capability

Eligibility

Essential Requirements

- You must be an Australian Citizen at the time of application.
- A Negative Vetting 1 (Secret) security clearance or the ability to obtain one.
- Has contemporary knowledge and experience relevant to the role, particularly in the Australian Privacy Principles
- Proven formal document writing skills
- Ability to build and maintain working relationships with colleagues and customers
- Ability to analyse information from a variety of sources
- Ability to communicate effectively
- Strong customer service focus

Notes

- This role is located in Canberra, however remote working options may be negotiated.
- This role is an AFP Band 6 level.
- At no stage are Artificial Intelligence or any other tools or resources to be utilised by applicants when completing your pitch response. Any breach of these guidelines through a selection process will see applicants found to be in breach of the organisations values and will effectively result in the removal of the applicant from consideration through the process. For further information around the organisation's values and culture, please review Values and Culture.

Commitment to Diversity & Inclusion

At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

About the Australian Federal Police

As Australia's national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

| | |
|--------------------------------|---|
| Position Contact | Virginia Savle, (02) 5126 4273 |
| Agency Recruitment Site | https://careers.afp.gov.au/job-invite/15483/ |

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Attorney-General's

Vacancy VN-0766309

National Anti-Corruption Commission

Closing Date: Monday 02 February 2026

Operational Capabilities

| | |
|-----------------------------------|---|
| Job Title | Targeting Analyst |
| Job Type | Full-Time, Ongoing;Non-Ongoing |
| Location | Canberra ACT, Brisbane QLD, Melbourne VIC, Perth WA, Sydney NSW |
| Salary | \$94,563 - \$106,769 |
| Future Merit Locations | Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA |
| Office Arrangement | Hybrid |
| Office Arrangement Details | Hybrid |
| Classification | APS Level 6 |
| Position Number | 006_01/26_PN1219 |
| Agency Website | https://nacc.gov.au/ |

Job Description

<https://nacc.nga.net.au/>

The National Anti-Corruption Commission enhances integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials. It does this through education, monitoring, investigation, reporting and referral.

This is an exciting time to join the National Anti-Corruption Commission (NACC). We are looking for outstanding individuals to embed robust systems and processes, deliver exciting and diverse projects and demonstrate innovation and commitment to integrity in the public service.

NACC staff work in a complex and dynamic setting where exceptional judgement and an ability to achieve results is critical.

Successful candidates will have the ability to cooperate, manage, lead and perform successfully across corporate and operational functions.

Duties

The NACC's Intelligence Operations team is responsible for the collection of intelligence. The capability supports both investigative and strategic intelligence requirements and requires an experienced, proactive, and team-oriented officer. The Intelligence Analyst – Targeting Specialist role is responsible for identifying operational opportunities for the team to progress Commission objectives. This role may require occasional interstate travel.

Key activities of this position include:

- Undertake targeting intelligence analysis and use Commission systems and resources to identify opportunities and develop targeting profiles for the Commission's Intelligence Operations team;
- Conduct open-source research from a range of platforms, systems and data to map groups of interest, enhance Commission understanding of target entities, and identify operational opportunities;
- Have well developed interpersonal skills and the ability to build and leverage relationships with internal and external stakeholders to achieve operational outcomes;
- Demonstrate adaptability, resilience and flexibility in balancing competing priorities;
- Assist in maintaining the team's data holdings;
- Manage sensitive NACC information and adhere to the need-to-know principle.

Desirable

- Qualifications or experience in the targeting analysis to support HUMINT intelligence operations in an intelligence, Defence or law enforcement agency

The NACC is a small agency. In addition to these activities, from time to time you may be asked to undertake tasks that are outside your usual span of duties but that are within the range of your capabilities. Supporting one another in this way provides opportunities for exposure across the agency and is an integral part of the NACC's positive workplace culture.

Eligibility

Employment with the NACC is subject to the following conditions:

- Citizenship – applicants must be an Australian Citizen.
- Security clearance – this is a Designated Security Assessment Position. The occupant of this position will be required to undergo and maintain a security clearance to Negative Vetting 2.
- Suitability assessment - the NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be intrusive in nature including (but is not limited to) detailed background, character, employment, police and financial checks.
- Probation - a probation period will apply to a new ongoing engagement in the Australian Public Service.

Notes

The NACC has a Targeting Analyst position available for immediate filling in Brisbane, Canberra, Melbourne, Perth or Sydney. A merit list will be established to fill vacancies arising in the next 18 months.

We encourage applications from the Australian community including Aboriginal and Torres Strait Islander people, people of all ages, people from culturally and linguistically diverse backgrounds, and people with disability.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the National Anti-Corruption Commission

The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency that commenced in 2023. The NACC mission is to enhance integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials through education, monitoring, investigation, reporting and referral.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Brad, 0457 872 597 |
| Agency Recruitment Site | https://nacc.nga.net.au/ |

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Attorney-General's

Vacancy VN-0766362

National Anti-Corruption Commission

Closing Date: Monday 02 February 2026

Operational Capabilities Strategic Intelligence

| | |
|-----------------------------------|---|
| Job Title | Strategic Data Analyst |
| Job Type | Full-Time, Ongoing;Non-Ongoing |
| Location | Canberra ACT |
| Salary | \$94,563 - \$106,769 |
| Future Merit Locations | Canberra |
| Office Arrangement | Hybrid |
| Office Arrangement Details | Hybrid |
| Classification | APS Level 6 |
| Position Number | 1180 |
| Agency Website | https://nacc.gov.au/ |

Job Description

<https://nacc.nga.net.au/>

The National Anti-Corruption Commission enhances integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials. It does this through education, monitoring, investigation, reporting and referral.

Working with us

This is an exciting time to join the National Anti-Corruption Commission (NACC). We are looking for outstanding individuals to embed robust systems and processes, deliver exciting and diverse projects and demonstrate innovation and commitment to integrity in the public service.

NACC staff work in a complex and dynamic setting where exceptional judgement and an ability to achieve results is critical.

Successful candidates will have the ability to cooperate, manage, lead and perform successfully across corporate and operational functions.

Duties

The Strategic Data Analyst undertakes data extraction, analysis and modelling to inform major strategic intelligence projects and proactive corruption detection projects.

For the first 12 months, the successful candidate will be embedded in the Commission's Data and Information Governance team within the Enabling Services Branch. During this time, the candidate will develop their understanding of the Commission's systems, while applying these capabilities to the work of the Strategic Intelligence team.

After the first 12 months, the role will shift into the Strategic Intelligence team within the Operational Capabilities branch. The successful candidate will provide the primary data capability within the team, including technical and analytical support to strategic intelligence projects and proactive corruption detection initiatives.

Key activities:

- Performing data extraction and analysis including data modelling and statistical analysis to assist with data-driven decision making
- Interrogating information to identify strategic trends and patterns, and applying sound judgement and critical thinking skills to form predictive insights
- Understanding the data needs of the Strategic Intelligence team and the broader Commission and helping to translate these requirements into data projects
- Working cooperatively and collaboratively with other team members, as well as internal and external stakeholders
- Effectively communicating complex information to support strategic decision making including developing written reports, infographics and presentations
- Sharing your knowledge and skills with other team members to support their development and to further build the team's data capabilities
- Exemplify a healthy and safe working environment, modelling and promoting ethical behaviour and practices consistent with the APS Code of Conduct.

The NACC is a small agency. In addition to these activities, from time to time you may be asked to undertake tasks that are outside your usual span of duties but that are within the range of your capabilities. Supporting one another in this way provides opportunities for exposure across the agency and is an integral part of the NACC's positive workplace culture.

Eligibility

Employment with the NACC is subject to the following conditions:

- Citizenship – applicants must be an Australian Citizen.
- Security clearance – this is a Designated Security Assessment Position. The occupant of this position will be required to undergo and maintain a security clearance to Negative Vetting 1.
- Suitability assessment - the NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be intrusive in nature including (but is not limited to) detailed background, character, employment, police and financial checks.
- Probation - a probation period will apply to a new ongoing engagement in the Australian Public Service.

Notes

The NACC has an APS6 Strategic Data Analyst position available for immediate filling in Canberra. A merit list will be established to fill vacancies arising in the next 18 months.

We encourage applications from the Australian community including Aboriginal and Torres Strait Islander people, people of all ages, people from culturally and linguistically diverse backgrounds, and people with disability.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the National Anti-Corruption Commission

The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency that commenced in 2023. The NACC mission is to enhance integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials through education, monitoring, investigation, reporting and referral.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Alister, (03) 9393 8915 |
| Agency Recruitment Site | https://nacc.nga.net.au/ |

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Attorney-General's

Vacancy VN-0766389

National Anti-Corruption Commission

Closing Date: Monday 02 February 2026

Operations Operations QLD

| | |
|-----------------------------------|---|
| Job Title | Investigator |
| Job Type | Full-Time;Part-Time, Ongoing;Non-Ongoing |
| Location | Brisbane QLD |
| Salary | \$94,563 - \$106,769 |
| Future Merit Locations | Canberra, Melbourne, Perth, Sydney, Brisbane |
| Office Arrangement | Hybrid |
| Office Arrangement Details | Hybrid |
| Classification | APS Level 6 |
| Position Number | 008_01/26_PN1566 |
| Agency Website | https://nacc.gov.au/ |

Job Description

<https://nacc.nga.net.au/>

About the National Anti-Corruption Commission

The NACC enhances integrity in the Commonwealth public sector by deterring, detecting, and preventing corrupt conduct involving Commonwealth public officials. It does this through education, monitoring, investigation, reporting and referral.

Working with us

This is an exciting time to join the NACC. We are looking for outstanding individuals to embed robust systems and processes, deliver exciting and diverse projects and demonstrate innovation and commitment to integrity in the public service.

NACC staff work in a complex and dynamic setting where exceptional judgement and an ability to achieve results is critical.

Successful candidates will have the ability to cooperate, manage, lead and perform successfully across corporate and operational functions.

Duties

In accordance with the APS Level 6 Work Level Standards, you will:

- Reporting to Senior Investigator and under broad guidance, the Investigator will be a member of a team assisting in investigations into allegations of corrupt conduct, using the full range of investigative methodologies, including coercive powers available under the National Anti-Corruption Commission Act 2022 (NACC Act).
- Participate in corruption investigations and related work including the gathering of evidence relating to corruption issues across Commonwealth government agencies.
- Prepare correspondence and reports on complex matters, utilising highly developed written communication skills.
- Have knowledge of, or the ability to rapidly acquire a knowledge of relevant legislation and the NACC's policies and procedures.
- Undertake analysis of large and complex data sets of information, identifying relevant lines of enquiry.
- Contribute to the timely, efficient, and effective progress of investigations.
- Undertake and/or assist with relevant activities supervised by the Senior Investigator, including, but not limited to:
 - Assisting with investigation planning;
 - Conducting interviews, under caution or otherwise;
 - Taking written statements;
 - Preparing affidavits and applications in relation to contemporary covert investigative techniques under the NACC Act;
 - Assisting with preparation of briefs for public/private hearings;
 - Executing search warrants;
 - Preparing briefs of evidence;
 - Giving evidence in court; and
 - Managing and handling exhibits.

- Work independently and collaboratively towards the achievement of individual, team, and NACC's outcomes.
- Provide regular updates and progress reports to management on matters under assessment or investigation.
- Represent the NACC through liaison with other government agencies, and where appropriate, participate in joint investigations with partner Commonwealth and State agencies.

- Maintain responsibility for creating complete and accurate records in accordance with the NACC's recording keeping policies and procedures.
- On occasion, undertake travel throughout Australia (including regional and remote areas), as operationally required.

Applications for this role will be welcomed from a variety of professional backgrounds.

The NACC is a small agency. In addition to these activities, from time to time you may be asked to undertake tasks that are outside your usual span of duties but that are within the range of your capabilities. Supporting one another in this way provides opportunities for exposure across the agency and is an integral part of the NACC's positive workplace culture.

Eligibility

Employment with the National Anti-Corruption Commission (NACC) is subject to the following conditions:

Citizenship – Applicants must be an Australian Citizen.

Security Clearance – This is a Designated Security Assessment Position (DSAP). The occupant of this position must obtain and retain an AGSVA security clearance to the specified level.

Suitability assessment – The NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be intrusive in nature including (but not limited to) detailed background, character, employment, police, and financial checks.

Probation - A probation period will apply to any new ongoing engagement to the Australian Public Service.

Notes

We offer attractive rewards and benefits to eligible employees, including:

- competitive rates of pay and 15.4% superannuation.
- generous paid parental leave for primary and secondary caregivers.
- an additional 3 days paid leave between Christmas and New Year.
- flexible working arrangements such as part-time work, flexible work hours, and technology to support working from home and similar arrangements.
- an option to purchase additional leave, up to 4 weeks per year.
- access to salary sacrificing, and

- access to studies assistance.

The NACC provides a service allowance of \$1,972 per annum (pro-rata for part-time) to non-SES employees which acknowledges the special requirements of working at the NACC. This includes the need for high-level personal security assessments; the intrusion associated with notifying private financial and social interests and the necessity to engage in practices to prevent targeting by unlawful elements.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the National Anti-Corruption Commission

The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency that commenced in 2023. The NACC mission is to enhance integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials through education, monitoring, investigation, reporting and referral.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Chris, (02) 62038114 |
| Agency Recruitment Site | https://nacc.nga.net.au/ |

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Defence

Vacancy VN-0765461

Department of Defence

Closing Date: Monday 02 February 2026

Joint Capabilities Group
Joint Training Command

| | |
|-----------------------------------|---|
| Job Title | Telecommunications/Networking Instructor |
| Job Type | Full-Time, Ongoing |
| Location | Macleod VIC |
| Salary | \$86,887 - \$93,066 |
| Future Merit Locations | Macleod |
| Office Arrangement | On Site |
| Office Arrangement Details | Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details. |
| Classification | APS Level 5 |
| Position Number | JCG/09464/25 |
| Agency Website | |

Job Description <https://defencecareers.nga.net.au/?jati=24302768-9441-926A-30BC-E46650B24B21>

Duties

The Role

You will work in a small team to support the planning, scheduling, development and delivery of technical training in the field of RF telecommunications or network routing. Training will be delivered to a range of military personnel while also providing guidance to new military instructors.

You will provide academic mentoring and instructional support to learners encompassing a variety of training methods including instructor-lead, facilitated learning, distance learning, and on-line self-paced learning packages. Classes will have up to 30 learners with training occurring in a classroom or outdoors. You will be required to engage and communicate with stakeholders to identify and provide advice on training issues to achieve section, unit and Defence outcomes.

About our Team

The Defence Force School of Signals (DFSS), located in Macleod VIC, trains and develops Communications and Information Systems, Electronic Warfare, Signals Intelligence and Cyberspace Professionals in order to enable the Command Support and Information Warfare functions of the Australian Defence Force. You will work along-side military, APS and contracted personnel to deliver training to a variety of Defence personnel.

You will be employed in Network Engineering Wing, which is responsible for the technical training of Defence telecommunications personnel in the areas of telephony systems, communications cabling and rigging, wide area network routing and switching systems, and radio frequency technologies including satellite, terrestrial line of sight and narrowband radio systems.

Our Ideal Candidate

Our ideal candidate will have:

- A high level of emotional intelligence and a passion for instructing;
- Experience in creating learning support material and the delivery of technical training in an adult learning environment;
- Excellent presentation and communications skills, with the ability to adapt technical language while facilitating training to a variety of learning styles.

A background in RF telecommunications or ICT technologies, specifically:

- The installation, operation and maintenance of VSAT or similar equipment, backed by a sound understanding of the principles of satellite communications; or
- The installation and operation of HF, VHF, UHF handheld or vehicle mounted two-way radios, backed by a sound understanding of RF communications principles; or
- The configuration and operation of LAN/WAN equipment, backed by a sound understanding of IP Networking, routing and switching concepts.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Defence

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Mr Andrew Woolley, 03 9290 2769 |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=24302768-9441-926A-30BC-E46650B24B21 |

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Defence

Vacancy VN-0765820

Department of Defence

Closing Date: Monday 09 February 2026

Joint Capabilities Group
 Joint Logistics Command

| | |
|-----------------------------------|---|
| Job Title | Contract Management and Procurement Officer |
| Job Type | Full-Time, Ongoing |
| Location | Sydney NSW |
| Salary | \$95,187 - \$108,734 |
| Future Merit Locations | Sydney |
| Office Arrangement | On Site;Flexible |
| Office Arrangement Details | Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details. |
| Classification | APS Level 6 |
| Position Number | JCG/09788/25 |
| Agency Website | |

Job Description <https://defencecareers.nga.net.au/?jati=6543EF5A-1C54-D93D-D17D-E479A3E9689E>

Duties

The Role

We are seeking an APS 6 Contract Management and Procurement Officer with demonstrated extensive experience and understanding of contract management and administration, as well as complex procurement.

The successful candidates will be part of a dynamic and diverse team, where excellent interpersonal and communication skills are paramount. The team manages wide ranging contracts to provide fuel supply services to the Australian Defence Force.

Duties will include:

- Providing in-depth knowledge and guidance in accordance with legal principles, legislative and mandatory policy compliance obligations related to contract management and procurement in Commonwealth Agencies and with a sound understanding of Performance Management Frameworks in particular.
- Developing and coordinating activities including contract performance management analysis and monitoring, reporting, and compliance with contract requirements.
- Developing and coordinating contract documentation including notices, change proposals, reports, standard operating procedures and plans.
- Coordinating and developing procurement plans, tenders and contract formation activities ensuring compliance with legislation, policies, Defence processes and procedures.
- Team supervision.
- Engaging in and developing collaborative relationships with stakeholders from both Government and non-Government organisations.
- Preparing briefings for management on the health of industry partnerships including identifying areas for improvement and how they can be contractually executed.

The working arrangement would be Flexible with 1-2 days working remotely and 3-4 days working physically at Defence Plaza Sydney.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDGP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Fuel Capability Branch (FCB) has responsibility for operating, maintaining, governing, enhancing and sustaining the Defence Fuel Supply Chain (DFSC) across Australia and globally. As part of Joint Logistics Command, we are responsible for delivering an end to end Defence fuel capability.

This includes:

- Fuel supply.
- Strategic asset management.
- Engineering services.
- Key strategic projects outlined in the National Defence Strategy.
- Fuel and fuel infrastructure specifications standards.
- Product procurement.
- Support the transition of military capabilities to renewable energies.
- Fuel capability.
- The DFSC and the Defence Fuel Network (DFN).

As an integrated and geographically dispersed team, our Vision is to safely fuel the force by delivering 0:1:100 - zero loss incidents and injuries, one safe, integrated resilient DFSC, and 100% deliveries in full and on time and to the correct specification.

The Branch workforce is a blend of Australian Public Service (APS), Australian Defence Force (ADF) and contractors.

Our Ideal Candidate

Our ideal candidate will:

- Be able to work in a fast paced environment under limited direction and have a sound understanding of contract management and procurement processes.
- Have supervisory experience and be able to manage a dynamic workload and meet deadlines.
- Have a knowledge of relevant legislative frameworks, policies and procedures including knowledge of the Commonwealth Procurement Rules.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Rekha Wijesinghe, 02 8440 4675 |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=6543EF5A-1C54-D93D-D17D-E479A3E9689E |

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Defence

Vacancy VN-0765854

Department of Defence

Closing Date: Monday 09 February 2026

Joint Capabilities Group
Joint Logistics Command

| | |
|-----------------------------------|---|
| Job Title | Fuel Capability Contract Pricing Officer |
| Job Type | Full-Time, Ongoing |
| Location | Canberra ACT |
| Salary | \$95,187 - \$108,734 |
| Future Merit Locations | Canberra |
| Office Arrangement | On Site;Flexible |
| Office Arrangement Details | Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details. |
| Classification | APS Level 6 |
| Position Number | JCG/09789/25 |
| Agency Website | |

Job Description <https://defencecareers.nga.net.au/?jati=267AF72A-1C3F-BD3C-8171-E479DECD CDC9>

Duties

The Role

This role has responsibility for deliverables including (but not limited to):

- Price schedule management for complex and strategic Contracts, including annual and adhoc price adjustments Contracts and Deeds;
- Financial Modelling/Analysis of Contract Changes and drafting financial amendments for Contract changes;
- Financial analysis and reporting against Key Performance Indicators including large and complex Strategic Contracts;
- Pricing evaluation, verification and validation of Value for Money for strategic contracts and complex project quotations;
- Managing performance-based assurance activities across a Strategic Contract Framework;
- Management of stakeholder relations with strategic industry partners, including coordination of scheduled and adhoc stakeholder engagement with industry partners; and
- Identifying potential issues and developing and executing mitigation / resolution of potential and actual issues with relevant stakeholders.

About our Team

The Fuel Capability Branch (FCB) has responsibility for operating, maintaining, governing, enhancing and sustaining the Defence Fuel Supply Chain (DFSC) across Australia and globally. As part of Joint Logistics Command, we are responsible for delivering an end to end Defence fuel capability.

This includes:

- Fuel supply;
- Strategic asset management;
- Engineering services;
- Key strategic projects outlined in the National Defence Strategy;
- Fuel and fuel infrastructure specifications standards;
- Product procurement;
- Support the transition of military capabilities to renewable energies;
- Fuel capability; and
- The DFSC and the Defence Fuel Network (DFN).

As an integrated and geographically dispersed team, our Vision is to safely fuel the force by delivering 0:1:100 - zero loss incidents and injuries, one safe, integrated resilient DFSC, and 100% deliveries in full and on time and to the correct specification.

The Branch workforce is a blend of Australian Public Service (APS), Australian Defence Force (ADF) and contractors.

Our Ideal Candidate

Our ideal candidate will:

- Be an exceptional stakeholder relationship manager;
- Be a highly organised, and able to critically assess, prioritise and manage competing taskings and priorities through to the successful completion of the required deliverables;
- Be a strong influencer;
- Have well-developed price modelling skills;
- Proactively commit to applying individual and team on and off the job learnings to this role;
- Be able to achieve individual deadlines and contribute to team deadlines with limited direction and as a value-add team member; and
- Be proficient in Microsoft Office applications, in particular MS Word and MS Excel, and general office based ICT.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Rekha Wijesinghe, 02 8440 4675 |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=267AF72A-1C3F-BD3C-8171-E479DECD CDC9 |

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Defence

Vacancy VN-0766107

Department of Defence

Closing Date: Sunday 08 February 2026

Associate Secretary Group
Defence Legal

| | |
|-----------------------------------|---|
| Job Title | Legal Officer |
| Job Type | Full-Time, Ongoing |
| Location | Russell ACT |
| Salary | \$86,887 - \$108,734 |
| Future Merit Locations | Russell |
| Office Arrangement | On Site |
| Office Arrangement Details | Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details. |
| Classification | |
| Position Number | ASG/09984/25 |
| Agency Website | |

Job Description <https://defencecareers.nga.net.au/?jati=4D41D8DA-6BA8-ECF3-3A49-EC928A123F36>

Duties

The Role

General Counsel – Military Law is seeking a highly motivated APS 5 and APS 6 Legal Officer to respectively fulfil the position of Legal Officer Defence Intelligence Law.

As a Legal Officer, you will provide advice and support to the Assistant Directors and Director of Directorate of Intelligence Law (DIL) including practical advice on a diverse range of topics, including:

The conduct of Defence Intelligence Group (DIG) activities:

- Intelligence, surveillance and reconnaissance polices, activities and capabilities.
- Cooperative activities involving the Defence Intelligence Enterprise and National Intelligence Community.
- Legislative reform affecting the Defence Intelligence Enterprise and related Defence capabilities (including National Security legislation and Electronic Surveillance Reform).

You will also, under supervision, be required to:

- Research, prepare and review legal and policy submissions on detailed, and often, novel issues.
- Understudy training to DIG staff and wider Defence officials and members as needed.
- Assist in the management of legal aspects of the Defence relationship with the Inspector General of the Intelligence and Security, and the Independent National Security Legislation Monitor.

The key duties of the position include:

- Assisting the Assistant Directors and Director to provide strong legal guidance in relation to broad range and often time-sensitive matters including the conduct of DIG activities.
- Supporting the Assistant Director's and Director in the development of DIG policies and procedures and other material regarding the DIG.
- Engaging and collaborating with representatives from key internal and external stakeholder groups in an informed, professional and persuasive manner to build relationships and raise legal awareness while managing expectations and sensitivities.
- Assisting the Assistant Directors and Director in producing high-level briefs, responses to government and other reports on a broad range of new and emerging legal issues, as well as support legal policy submissions.
- Understudy training to DIG staff on a range of legal matters as needed.

Candidates must be able to obtain and maintain a Positive Vetting Security Clearance, and a Defence Intelligence Suitability Assessment as a condition of employment.

This position is part of the Legal 1 broadband (APS 3 to EL 1). Due to current work availability, engagement will be at the APS5 or APS6 classification. Successful candidates will be eligible to advance to higher classifications subject to meeting the broadband operating conditions.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Directorate of Intelligence Law (DIL) within Defence Legal delivers General Counsel services to the Defence Intelligence Group (DIG), in particular the Australian Geospatial-Intelligence and Defence Intelligence Organisations.

DIL staff are co-located with the DIG and Defence Legal, and facilitate the provision of legal advice on all areas of law affecting the Defence Intelligence Enterprise, in consultation with broader Defence Legal, other government agencies and external legal service providers.

Our Ideal Candidate

Our ideal candidates will be able to:

- Provide and draft legal guidance in relation to broad range of often time-sensitive matters.
- Work collaboratively in a small team.
- Have a strong understanding of the National Intelligence Community.
- Have an understanding of intelligence law and the development of intelligence law related policies and procedures.
- Collaboratively engage with a diverse range of internal and external stakeholder groups to build relationships and raise awareness while managing expectations and sensitivities.
- Effectively communicate both in writing and verbally.

Eligibility

Security Clearance:

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Mandatory Qualifications:

This occupation requires you to have the following:

- Hold a relevant degree in law (or equivalent qualification);
- Hold a graduate diploma in legal practice (or equivalent);
- Be admitted as a lawyer, legal practitioner, barrister, solicitor or barrister and solicitor of the High Court or Supreme Court of an Australian State or Territory; and
- Be eligible to hold and maintain a practising certificate in the jurisdiction in which they practice.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

| | |
|--------------------------------|---|
| Position Contact | George O'Kane, 02 5109 0456 |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=4D41D8DA-6BA8-ECF3-3A49-EC928A123F36 |

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Defence

Vacancy VN-0766158

Department of Defence

Closing Date: Sunday 01 February 2026

Security and Estate Group
Service Delivery Division

| | |
|-----------------------------------|---|
| Job Title | Assistant Base Manager |
| Job Type | Full-Time, Ongoing |
| Location | Enoggera QLD |
| Salary | \$95,187 - \$108,734 |
| Future Merit Locations | Enoggera |
| Office Arrangement | Flexible |
| Office Arrangement Details | Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details. |
| Classification | APS Level 6 |
| Position Number | SEG/09835/25 |
| Agency Website | |

Job Description <https://defencecareers.nga.net.au/?jati=B3A7AEC4-6ADC-AD4D-C18B-EC90E9E4E751>

Duties

The Role

We are seeking a dynamic, confident and capable leader to join our team as the Assistant Base Manager at Gallipoli Barracks.

This role is an exciting opportunity to support base operations, lead strategic initiatives, drive innovation, and help shape the future of Defence by supporting and enabling critical Defence operations and capability.

Located in Enoggera, Gallipoli Barracks is one of Australia's largest Defence establishments and supports a wide range of Defence personnel and capabilities. The base plays a critical role in enabling operational readiness and delivering essential services to Defence members.

As the Assistant Base Manager, you will play a vital role in the strategic and operational management of several estates by overseeing the day-to-day functions including security,

emergency management, facilities, and WH&S compliance. The Assistant Base Manager is also required to develop and manage a small high-performing team to deliver exceptional service and operational outcomes.

As the Assistant Base Manager, you will be required to:

- Support the Base Manager by overseeing day-to-day operations.
- Build and maintain strong relationships with Defence personnel, contractors, partners and other government agencies to ensure seamless service delivery and future planning.
- Manage a small team by providing clear direction, support, performance management and professional development to foster a culture of collaboration, accountability and continuous improvement.
- Coordinate and oversee base support services to ensure alignment with Defence priorities and operational requirements.
- Ensure compliance with security, emergency management and safety requirements.
- Manage and lead responses to critical incidents, high-risk weather events and emergencies, ensuring continuity of operations and protection of Defence capability.
- Coordinate maintenance and facility management to ensure operational readiness.
- Coordinate support to Defence exercises and operations, including the facilitation of access to training areas and the provision of essential services to deployed personnel.
- Provide strategic advice to senior stakeholders on base operations, infrastructure planning and risk management.
- Champion innovation and continuous improvement to ensure operational excellence.
- Represent or act as the Base Manager in their absence.

About our Team

Northern and Central Zone (NCZ) is a branch of Service Delivery Division (SDD) within the Security and Estate Group (SEG).

SDD is at the forefront of enhancing Defence capabilities and personnel readiness through innovative service delivery and support mechanisms. Our work directly contributes to the operational excellence and welfare of Australia's Defence Force, offering unparalleled opportunities to make a meaningful impact.

NCZ is a critical business enabler of Defence capabilities, prioritising base resources and ensuring service delivery standards across the Defence Estate. NCZ is instrumental in facilitating critical Defence exercises and operations, focused on optimising support for the Australian Defence Force (ADF). NCZ manages the most significant and largest training areas and ranges in Australia, enabling substantial multinational and bilateral exercises such as Pitch Black and Talisman Sabre.

We provide essential, on-the-ground services and support to Defence personnel at locations throughout Queensland, the Northern Territory and the Kimberley region in Western Australia.

Our Ideal Candidate

We are looking for a proactive and adaptable leader who thrives in a dynamic operational environment. Someone who is calm, confident, solutions-orientated and able to make sound decisions when under pressure.

Our ideal candidate will have the ability to anticipate future challenges, work collaboratively building strong relationships with a wide range of stakeholders, and have a strong customer service mindset.

This role requires a leader who can influence and drive a positive culture of safety, accountability, and service excellence, with a proven record of achieving organisational goals while contributing to a high-performance service delivery environment.

We are looking for someone who:

- Is resilient, adaptable, forward thinking, and comfortable working in a fast-paced complex operational environment.
- Demonstrates strong leadership capability with the ability to manage a small team and drive performance.
- Effectively manages team performance and professional development.
- Displays excellent stakeholder engagement and communication skills that strengthen relationships, ensuring positive outcomes and confidence at all levels.
- Confidently manages competing priorities and risks.
- Maintains professionalism in challenging situations.
- Demonstrates the ability to think critically and strategically, identifying issues and drive continuous improvement activities.
- Understands the importance of customer service and delivering high-quality support to Defence.
- Anticipates stakeholder needs and delivers efficient solutions to complex problems whilst maintaining positive relationships.
- Is committed to shaping a secure and sustainable future for Defence.

In turn, we will provide you with the following:

- Annual leave of 20 days per year.
- Christmas stand down (a paid break during the Christmas and New Year period in addition to standard leave).
- Competitive salary and performance-related salary progression for eligible employees.
- 15.4% superannuation.
- Standard hours of 37.5 hours per week.
- Negotiated flexible work arrangements.
- Ongoing training and development.
- Personal/Carer's leave of 15 days per year.
- An additional day of leave per calendar year, on top of regular leave entitlements.

- A range of Parental and Reservist leave.
- Several health, well-being, diversity and inclusion networks.
- Defence Employee Assistance Program provided by Converge International.

Ready to make a difference? Apply now and be part of something that matters.

We are looking for an enthusiastic leader to join our team immediately. This role is ideal for an energetic and motivated person who enjoys working in a collaborative and forward-thinking environment with a focus on self-improvement and professional development.

A Merit Pool of suitable candidates will also be created for future placement.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Jamie Smith, 0427 988 412 |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=B3A7AEC4-6ADC-AD4D-C18B-EC90E9E4E751 |

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Defence

Vacancy VN-0766210

Department of Defence

Closing Date: Monday 02 February 2026

Defence Digital Group
Enterprise Resource Planning

| | |
|-----------------------------------|---|
| Job Title | Director of Engineering Asset Management Systems |
| Job Type | Full-Time, Ongoing |
| Location | Laverton VIC, Melbourne VIC, Sydney NSW, Canberra ACT |
| Salary | \$139,681 - \$167,659 |
| Future Merit Locations | Laverton, Melbourne, Canberra, Sydney |
| Office Arrangement | On Site |
| Office Arrangement Details | Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details. |
| Classification | Executive Level 2 |
| Position Number | DDG/00074/26 |
| Agency Website | |

Job Description

<https://defencecareers.nga.net.au/?jati=4C9BB587-D1D6-7C85-08BA-EC9125578A68>

Duties

The Role

The Enterprise Resource Planning (ERP) Program is an exciting and engaging complex program that is support Defence in a transformation journey of a lifetime. The ERP Support Organisation (ESO) is seeking to fill the Director-Engineering and Asset Management Systems (EAMS) role which is a key function supporting Enterprise effects. The ESO is seeking an EL 2 for the EAMS to lead a multidisciplinary team that supports legacy systems as well as SAP engineering functions delivered as part of Defence ERP.

Some key responsibilities for the Director, EAMS are:

- Design and implement overall supplier management strategy, embracing effective management and operational relationships at all levels.
- Apply expertise in the development of policy and procedures covering the selection of suppliers, tending and procurement, promoting good practice in third party management with respect to information security.
- Effective management of a multi-disciplinary workforce and operational resources to achieve organisational objectives.

About our Team

The ERP Support Organisation is part of the ERP Division; a key enabler of the One Defence reform agenda. ERP will standardise and integrate critical functions needed to run the Department into a single SAP platform resulting in a major capability uplift for Defence.

Our Ideal Candidate

Our ideal candidates will have the following experience and skills:

- Experience in Financial and Procurement Management at an Enterprise level.
- Experience in Audit and Assurance Management.
- Experience leading a geographically dispersed team.
- Knowledge of Application Lifecycle Management.
- Demonstrated working knowledge of Technology sustainment.
- Outstanding verbal/written communication, collaboration, presentation and negotiation skills to lead an environment driven by user experience, customer service and team cohesion.
- Ability to set priorities and work in a fast-paced, multi-project environment.
- Ability to analyse data from a variety of sources.
- Ability to communicate with all levels of the organisation, set and manage expectations, and direct the work of others.
- Effective personnel and workforce performance management, and demonstrate leadership qualities of an APS EL 2 professional.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

| | |
|--------------------------------|---|
| Position Contact | DDG Recruitment, DDG Recruitment |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=4C9BB587-D1D6-7C85-08BA-EC9125578A68 |

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Defence

Vacancy VN-0766261

Department of Defence

Closing Date: Monday 02 February 2026

Capability Acquisition and Sustainment Group
Strategy, Planning and Independent Assurance

| | |
|-----------------------------------|---|
| Job Title | Business Intelligence Team Leader |
| Job Type | Full-Time, Ongoing |
| Location | Russell ACT |
| Salary | \$95,187 - \$108,734 |
| Future Merit Locations | Russell |
| Office Arrangement | On Site |
| Office Arrangement Details | Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details. |
| Classification | APS Level 6 |
| Position Number | CASG/00112/26 |
| Agency Website | |

Job Description <https://defencecareers.nga.net.au/?jati=C7FA5C5D-4636-530E-E265-EC924E6FE732>

Duties

The Role

Take the next step in your career and bring your leadership and business intelligence expertise to support the delivery of cutting-edge capability for the Australian Defence Force. This is your opportunity to join a workplace where your contribution makes a real impact—enjoy a challenging and rewarding role, collaborate with talented teams, and thrive in a dynamic environment.

As an APS 6 Business Intelligence Team Leader, you'll lead a small, high-performing team in a fast-paced, customer-focused environment. Your ability to communicate effectively, collaborate, and provide tailored advice will be key to success. You'll oversee and contribute to complex business intelligence activities, data analysis, reporting, travel coordination, security management and financial processes.

If you're ready to grow your skills and expertise in critical thinking, complex reporting, and leadership—particularly in support of Defence capability acquisition and sustainment—we want to hear from you.

About our Team

Join the Smart Buyer and Independent Assurance Review Directorate and help shape the future of Defence capability. We provide governance and assurance for some of Australia's most complex and high-profile projects, applying the Smart Buyer framework to tailor acquisition strategies and ensure efficient, effective delivery of capability. Our Independent Assurance Reviews assess project health, identify risks, and provide critical recommendations to senior decision-makers—helping deliver capability that matters.

As Team Leader of the IAR Business Intelligence Team, you'll enjoy a supportive, collaborative environment with exceptional professional development opportunities to grow your career. We pride ourselves on a culture of excellence and curiosity, working together to deliver outcomes that make a real difference. Expect to be challenged, inspired, and supported by an inclusive executive leadership team that values your contribution.

Our Ideal Candidate

We're looking for someone who can adapt to the changing context and shifting priorities of the Defence environment.

You will thrive in this role if you:

- Have experience in, or can quickly develop expertise in, Defence policies, procedures and systems.
 - Are an agile leader who empowers teams, embraces change, and role-models exemplary behaviour.
 - Possess strong organisational skills and initiative, with the ability to influence others to achieve tasks and business objectives.
 - Manage competing priorities and deliver outcomes across tasks of varying complexity.
 - Communicate clearly and confidently, both in writing and verbally, ensuring accurate and timely deliverables.
 - Demonstrate a high level of attention to detail, accuracy, and focus in all tasks.
 - Apply critical thinking and sound judgement to resolve problems, make decisions, and lead staff in implementing solutions.
-
- Enjoy working collaboratively and engaging proactively with a diverse workforce.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Kim Muir, 02 5131 8116 |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=C7FA5C5D-4636-530E-E265-EC924E6FE732 |

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Defence

Vacancy VN-0766264

Department of Defence

Closing Date: Monday 02 February 2026

Guided Weapons and Explosives Ordinance
GWEO Delivery Division

| | |
|-----------------------------------|---|
| Job Title | Project Scheduler |
| Job Type | Full-Time, Ongoing |
| Location | Brindabella Business Park ACT |
| Salary | \$95,187 - \$108,734 |
| Future Merit Locations | Brindabella Business Park |
| Office Arrangement | On Site |
| Office Arrangement Details | Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details. |
| Classification | APS Level 6 |
| Position Number | GWEO/09891/25 |
| Agency Website | |

Job Description <https://defencecareers.nga.net.au/?jati=1828DFEC-D13D-324A-3A1D-EC924F5B20A7>

Duties

The Role

Ready to take control of the timeline on some of Defence’s most critical and diverse projects?

As an APS6 Project Scheduler within the Guided Weapons and Explosive Ordnance (GWEO) Systems Division, you’ll be at the centre of fast-paced, high-impact programs that shape Australia’s strategic edge. We’re looking for individuals who bring sharp scheduling skills, a proactive mindset, and a passion for precision to help steer the planning and delivery of complex acquisition and sustainment projects. Embedded within a dynamic, multidisciplinary team, you’ll be at the heart of schedule development—ensuring our projects stay on track, risks are managed, and decisions are backed by robust, data-driven insights.

Key Responsibilities:

- Collaborate with project managers, engineering, logistics, commercial, and finance teams to ensure schedule alignment with key milestones and deliverables.
- Conduct schedule analysis including critical path, float, and risk assessments.
- Provide timely and accurate schedule updates, reports, and dashboards to internal and external stakeholders.

- Contribute to continuous improvement of scheduling practices and tools across the division.
- Please be advised, this position is based on-site at Brindabella Business Park, ACT

About our Team

The Guided Weapons & Explosive Ordnance Systems Division team consists of various disciplines (including engineering, project management, commercial, logistics, and corporate enabling services). We are located in Canberra, Penrith, Amberley, Melbourne, Stirling and the US, and our focus is to acquire and sustain guided weapons and munitions for the Australian Defence Force.

GWEO Systems Division is dedicated to providing our staff with a diverse, manageable, favourable work-life balance, and we support flexible working arrangements. We will also invest in your training and development to ensure your time with us is deeply rewarding, both personally and professionally. We are committed to achieving a workplace culture that is inclusive and diverse; one that directly reflects the needs and scope of Defence's varied operational requirements.

Our people are capable, innovative, committed and diverse. We support an inclusive culture that emphasises respect and collaboration.

In GWEO Systems Division, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get with any other organisation. Other benefits include:

- 15.4% superannuation;
- Access to personalised professional development pathways, including opportunities for Defence-funded post-graduate study;
- Additional leave days between Christmas and New Year;
- Focus on work/life balance; and
- Salary sacrifice opportunities.

Our Ideal Candidate

Our ideal candidate will have:

- Demonstrated experience in project scheduling within Defence, Government, or complex technical environments.
- Proficiency in scheduling tools such as Open Plan Professional (OPP), Primavera P6, Microsoft Project, or equivalent.
- Strong analytical skills and attention to detail.
- Ability to communicate effectively with stakeholders at all levels.
- A collaborative mindset and commitment to delivering high-quality outcomes.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Tracy Best, 02 5109 6007 |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=1828DFEC-D13D-324A-3A1D-EC924F5B20A7 |

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Defence

Vacancy VN-0766270

Department of Defence

Closing Date: Monday 26 January 2026

Defence Finance Group
Budgets & Financial Services

| | |
|-----------------------------------|---|
| Job Title | Budgeting Officer |
| Job Type | Full-Time, Ongoing |
| Location | Russell ACT |
| Salary | \$95,187 - \$108,734 |
| Future Merit Locations | Russell |
| Office Arrangement | Flexible |
| Office Arrangement Details | Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details. |
| Classification | APS Level 6 |
| Position Number | DFG/00076/26 |
| Agency Website | |

Job Description <https://defencecareers.nga.net.au/?jati=C83A153D-9473-3B9D-DB75-EC924F69E178>

Duties

The Role

Defence Finance Group (DFG) provides independent and contestable financial analysis, advice and assurance to Government capability submissions, as well as independent financial support, management and reporting on Defence and Government financial matters.

You will be a part of a team of professionals delivering accurate, timely and high quality financial analysis and advice. You will have diverse experience and skills in disciplines including finance, policy analysis and advice. The Internal Budgets and Reporting team is a critical function across Defence Finance Group and offer significant exposure across a broad audience of senior executive.

As an APS 6 in the Internal Budget and Reporting team you will be instrumental in providing expert advice on internal budget and financial policy, budget support, coordination of internal budget preparation, financial performance analysis and reporting.

You will interrogate and evaluate data to perform systematic analysis and draw accurate conclusions, identify alternative courses of action to resolve problems and work collaboratively and pervasively with stakeholders to achieve mutually beneficial outcomes.

You will support the department in undertaking analysis and shaping advice for senior leaders and colleagues across Defence. You may also have engagement throughout Defence as well as with central agency stakeholders including the Departments of the Prime Minister and Cabinet, Finance and the Treasury.

You will be committed to supporting the business deliver outcomes through your advice and the provision of accurate, timely and high quality financial information, to assist Group and Service decision making to deliver Defence objectives and advise on key issues related to the Defence budget.

About our Team

The Internal Budgeting and Reporting Team (IBRT) sits within the Assistant Secretary (AS) Budgeting and Reporting Branch. The AS Budgeting and Reporting Branch sits within the Budget and Financial Services Division and supports Defence through provision of budget management policy and guidance, and advice to support the delivery of Defence objectives.

This includes producing monthly finance reports for senior committees to promote contestability and support decision making. IBRT have a crucial role from within the centre of the Defence Finance Group (DFG) to facilitate DFG's monthly budget and reporting activities across 700 finance staff.

As a central team, IBRT liaise across Defence to regularly to ensure the quality of Defence internal budgeting, and complete analysis of Defences financial performance.

Our Ideal Candidate

You will have a proven ability to exercise sound judgment, supported by demonstrated business and commercial acumen. You have adapted your knowledge across a broad range of situations developing a robust approach to influencing people and situations to achieve results.

Also of importance is:

- Bachelor of Commerce/Business/Accounting or equivalent is highly desirable.
- Member of a professional accounting body (CPA/CAANZ) is desirable.
- Experience in using financial systems, such as SAP or TM1 (Cognos).
- Microsoft Word and Excel skills are essential.

- Substantial experience in a financial management or internal budgets role is desirable.
- Experience working on the Commonwealth Budget process will be highly regarded.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Edwina Yee, 02 5108 2997 |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=C83A153D-9473-3B9D-DB75-EC924F69E178 |

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Defence

Vacancy VN-0766285

Department of Defence

Closing Date: Monday 02 February 2026

Guided Weapons and Explosive Ordnance
GWEO Delivery Division

| | |
|-----------------------------------|---|
| Job Title | Engineering Practitioner EO |
| Job Type | Full-Time, Ongoing |
| Location | Brindabella Business Park ACT, Penrith NSW, Rockingham WA |
| Salary | \$86,887 - \$93,066 |
| Future Merit Locations | Brindabella Business Park, Penrith, Rockingham |
| Office Arrangement | On Site |
| Office Arrangement Details | Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details. |
| Classification | APS Level 5 |
| Position Number | GWEO/09871/25 |
| Agency Website | |

Job Description <https://defencecareers.nga.net.au/?jati=8479532A-D65D-8233-1552-EC9287061677>

Duties

The Role

Are you an experienced engineer with a passion for things that go bang?

Are you looking for a meaningful engineering role to apply your skills?

Join our dynamic and vibrant Defence project team in the Maritime Explosive Ordnance System Program Office (MEOSPO) for an APS 5 Engineering Officer. If you are searching for new career opportunities with an agile, empowering, positive and open organisation, this role could be for you!

You will spend your days:

- Investigating, analysing and reporting on engineering concepts and risks;
- Managing the configuration of our range of guided weapons and explosive ordnance items;
- Planning and delivering critical engineering activities;
- Providing advice to stakeholders; and

- Enabling good inventory decisions with quality and timely engineering advice.

Your ability to analyse and apply systems of work, Government decision-making and Defence's mission and policy requirements will be key to allowing you to deliver outcomes.

Candidates will be required to obtain an engineering delegation under the engineering management system within six months of commencement.

Please be advised, these positions are located at either HMAS Stirling, WA, Brindabella Business Park, ACT or Penrith, NSW.

These roles are on-site roles and are not suitable for remote work.

This position will be required to access export controlled materiel and therefore applicants will be requested to disclose any current or previous citizenships (including dual citizenships) with another country during the recruitment process.

These applicants may be subject to further assessment, and appointment to this position will be conditional upon approval to access export controlled materiel, which may include US controlled export material in accordance with International Traffic in Arms Regulations (ITAR).

About our Team

GWEO Maritime & Maintenance Branch is part of the Guided Weapons & Explosive Ordnance Systems Division. Our team consists of various disciplines (including engineering, project management, commercial, logistics, and corporate enabling services). We are located in Canberra, Penrith, Amberley, Melbourne, Stirling and the US, and our focus is to acquire and sustain guided weapons and munitions for the Australian Defence Force.

GWEO Maritime & Maintenance Branch is dedicated to providing our staff with a diverse, manageable, favourable work-life balance, and we support flexible working arrangements. We will also invest in your training and development to ensure your time with us is deeply rewarding, both personally and professionally.

We are committed to achieving a workplace culture that is inclusive and diverse; one that directly reflects the needs and scope of Defence's varied operational requirements. Our people are capable, innovative, committed and diverse. We support an inclusive culture that emphasises respect and collaboration.

In GWE0 Maritime and Maintenance Branch, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get with any other organisation.

Other benefits include:

- 15.4% superannuation;
- Access to personalised professional development pathways, including opportunities for Defence-funded post-graduate study;
- Additional leave days between Christmas and New Year;
- Focus on work/life balance; and
- Salary sacrifice opportunities.

Our Ideal Candidate

Our ideal candidate will:

- Be a highly proactive and organised Engineer;
- Have demonstrated experience as a productive and collaborative team member delivering high quality engineering activities, including producing detailed engineering reports and artefacts, presenting information and advice to inform executive decision making;
- Have a background in explosive ordnance, mechanical, chemical or electrical engineering;
- Be a clear and concise communicator (written and verbal), strong team player, able to analyse, interpret and apply engineering guidance, policy and regulations, influence stakeholders and evaluate strategies to achieve outcomes; and
- Take the initiative to resolve issues by identifying and developing ideas through analysis of alternative courses of action, whilst identifying their implications and associated risks.

We are committed to building a diverse and inclusive workplace.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

Engineers applying for this position require a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Karthik Veerappan, 02 5109 8667 |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=8479532A-D65D-8233-1552-EC9287061677 |

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Defence

Vacancy VN-0766311

Department of Defence

Closing Date: Monday 02 February 2026

Joint Capabilities Group
Joint Logistics Command

| | |
|-----------------------------------|---|
| Job Title | Training Governance Officer (Explosives Safety) |
| Job Type | Full-Time, Ongoing |
| Location | Canberra ACT |
| Salary | \$95,187 - \$108,734 |
| Future Merit Locations | Canberra |
| Office Arrangement | Flexible |
| Office Arrangement Details | Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details. |
| Classification | APS Level 6 |
| Position Number | JCG/00145/26 |
| Agency Website | |

Job Description <https://defencecareers.nga.net.au/?jati=8E89276C-A3E6-2274-01A8-EC928AEC92C8>

Duties

The Role

This is an exciting opportunity to join the Directorate of Ordnance Safety (DOS) as a Training Governance Officer (APS 6). In this role, you will support the design, assurance, and governance of Defence training programs, with a focus on explosives safety and professionalisation.

Key responsibilities include:

- Contributing to training analysis, framework development, course design, and competency assurance.
- Applying governance principles and risk-based approaches to ensure training aligns with Defence capability and safety standards.
- Engaging with stakeholders, supporting digital resource development, and driving continuous improvement initiatives.

About our Team

The Directorate of Ordnance Safety (DOS) plays a critical role in enabling Defence capability by managing explosives safety risks and supporting innovative projects across the Guided Weapons

and Explosive Ordnance (GWEO) Enterprise. Our work includes developing training frameworks, supporting professionalisation initiatives, and administering the Explosives Safety Regulatory Framework (ESRF) to ensure compliance with Commonwealth Work Health and Safety legislation.

In addition to meaningful work supporting Australia's national security, Defence offers a culture that values mental wellbeing, collaboration, and flexibility. You'll have access to flexible work arrangements, professional development opportunities, and career progression pathways within a diverse and inclusive organisation. We prioritise creating an environment where you can thrive personally and professionally while contributing to projects that make a real difference.

Our Ideal Candidate

You are a proactive, detail-oriented team player with experience in training governance, project planning, or similar fields. You communicate clearly, adapt your messaging to different audiences, and build positive working relationships with stakeholders across Defence.

Knowledge of explosives safety is desirable, and willingness to learn is essential.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Baseline Vetting" level.

Mandatory Qualifications:

This engineering position requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer or equivalent experience in a relevant discipline.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Heather Kordt, 02 6192 7409 |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=8E89276C-A3E6-2274-01A8-EC928AEC92C8 |

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Defence

Vacancy VN-0766312

Department of Defence

Closing Date: Monday 02 February 2026

Capability Acquisition and Sustainment Group
Joint Systems

| | |
|-----------------------------------|---|
| Job Title | Commercial Director |
| Job Type | Full-Time, Ongoing |
| Location | Russell ACT |
| Salary | \$139,681 - \$167,659 |
| Future Merit Locations | Russell |
| Office Arrangement | On Site |
| Office Arrangement Details | Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details. |
| Classification | Executive Level 2 |
| Position Number | CASG/00159/26 |
| Agency Website | |

Job Description

<https://defencecareers.nga.net.au/?jati=F984957A-632C-A5A9-214B-EC928B2E6B26>

Duties

The Role

The Electromagnetic Warfare Intelligence Systems (EWIS) Branch is seeking a highly motivated and experienced leader to drive commercial and contracting outcomes across a dynamic and strategically significant capability area. As the EL2 Commercial Director, you will lead complex procurement activities, shape contracting strategies, and deliver innovative commercial solutions that support Defence's mission.

This role supports four Systems Program Offices (SPOs) and the Assistant Secretary by applying deep procurement expertise to drive innovation, efficiency, and assurance across procurement processes and contract management outcomes.

This role requires a strategic thinker with the ability to deliver high quality advice, strong leadership capabilities, and the ability to influence and collaborate across Defence and Industry.

About our Team

The Electromagnetic Warfare and Intelligence Systems Branch under Joint Systems Division is an exciting and complex environment, offering a rewarding career in one of the most dynamic organisations within CASG. We deliver joint capability and work primarily on three areas: electronic protection, electronic support and electronic attack and seeks to be recognised and respected as a centre of expertise and global leader delivering and supporting capability solutions in the EWIS and Active Electronically Scanned Array radar domains.

Within this small but high performing team, you will be provided with a supportive team environment and significant professional development opportunities to help progress in your career. The successful candidate can expect to be challenged in their role and supported by an inclusive and considerate team and leadership group.

Our Ideal Candidate

We are looking for a strategic thinker with the ability to deliver high quality advice, strong leadership capabilities, and the ability to influence and collaborate across Defence and Industry.

The successful candidate will have:

- Extensive experience in complex commercial activities across the entire procurement life cycle.
- Demonstrated leadership with the ability to influence and collaborate with stakeholders at all levels to achieve best-fit organisational solutions.

- Experience in making decisions based on professional judgement, evaluating risk in the context of a complex and changing environment.
- Highly developed interpersonal, written and communication skills, including relationship building, resilience and adaptability and tailoring your approach when targeting audiences.
- A people leader who can manage, develop and mentor their team to achieve quality outcomes in a high tempo environment.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

| | |
|--------------------------------|---|
| Position Contact | Vanessa Lowe, 02 5130 4806 |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=F984957A-632C-A5A9-214B-EC928B2E6B26 |

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Department of Defence

Closing Date: Monday 02 February 2026

Capability Acquisition and Sustainment Group
 Air Defence & Space Systems Division

| | |
|-----------------------------------|---|
| Job Title | Sustainment Manager |
| Job Type | Full-Time, Ongoing |
| Location | Edinburgh SA |
| Salary | \$95,187 - \$108,734 |
| Future Merit Locations | Edinburgh |
| Office Arrangement | On Site |
| Office Arrangement Details | Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details. |
| Classification | APS Level 6 |
| Position Number | CASG/00109/26 |
| Agency Website | |

Job Description <https://defencecareers.nga.net.au/?jati=8E7CB361-E679-D9DD-8CE5-EC928BBADAB6>

Duties

The Role

Are you looking for an opportunity in a challenging and highly complex enterprise?

An exciting opportunity exists for a project manager to join the Space Domain Awareness and Control Systems Program Office (SDACSPO) to work on the C-Band radar capability. The Sustainment Manager, working within a small team, will be responsible for liaising with all levels of the Commonwealth of Australia (CoA) product team and wider stakeholder community, locally and abroad, in order to manage and coordinate day-to-day availability of the capability. Working with Commonwealth and the sustainment contractor, you will manage small projects to ensure ongoing availability and upgrade of the C-Band capability. This position requires knowledge and appropriate experience in managing small projects, short-term budgets, procurements and schedules. Occasional travel to remote locations is required.

About our Team

Space Systems Branch acquires and sustains capabilities to support the four distinct space power roles conducted by the Australian Defence Force in support of Australia's strategic priorities. The team comprises professionals from various disciplines including project management, engineering, commercial, and logistics. This multi-disciplinary team is composed of highly skilled and motivated Australian Public Service, Australian Defence Force and contracted personnel. The team works from Brindabella Park offices in Canberra and maintains close collaboration with other parts of Defence and other Government Agencies.

Space Domain Awareness and Control Systems Program Office (SDACSPO) is located in Edinburgh, South Australia and manages Space Domain Awareness and Control in-service capabilities and capabilities in acquisition, engaging with local, regional and international enterprise partners and suppliers, consisting of both foreign governments and industry, to provide support to the Capability Manager. This demands a strong understanding of domestic and international space domain government frameworks and controls.

Our Ideal Candidate

SDACSPO is seeking a highly motivated Sustainment Manager interested in delivering strategically significant capability to the ADF.

The ideal candidate will:

- Be responsive and enthusiastic with strong self-initiative and communication skills.
- Be able to work as part of a large cohesive team, with industry and with international partners.
- Need excellent attention to detail and ability to prioritise tasks.

As part of this role, you will be responsible for the following activities:

- Accountable to contribute to the development and maintenance of product planning and performance processes in accordance with agreed procedures and performance standards.
- Apply project management methodologies to administrative and technical activities.
- Carry out financial and procurement activities for C-Band minor projects.
- Research, draft and prepare briefs, correspondence and reports including submissions for committee consideration.
- Engage with relevant stakeholders and understand their expectations and concerns.
- Resolve problems using expertise, taking the initiative to identify alternative courses of action.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Defence

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Kevin Corney, 08 7375 4864 |
| Agency Recruitment Site | https://defencecareers.nga.net.au/?jati=8E7CB361-E679-D9DD-8CE5-EC928BBADAB6 |

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Education

Vacancy VN-0766385

Department of Education

Closing Date: Monday 02 February 2026

Child Care Integrity
Integrity Operations FAL Quality and Safety Regulation

| | |
|-----------------------------------|---|
| Job Title | Regulatory Officer |
| Job Type | Full-Time, Ongoing |
| Location | Darwin NT, Brisbane QLD, Adelaide SA, Sydney NSW, Melbourne VIC, Canberra ACT |
| Salary | \$101,833 - \$111,979 |
| Future Merit Locations | Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA |
| Office Arrangement | Flexible |
| Office Arrangement Details | We support a range of flexible work arrangements in accordance with our Enterprise Agreement. |
| Classification | APS Level 6 |
| Position Number | 26/004 |
| Agency Website | https://www.education.gov.au/about-department/work-us |

Job Description

<https://www.education.gov.au/about-department/work-us>

As a Regulatory Officer at the Department of Education, you will monitor and guide services to achieve compliance with Minister’s Rules to support the delivery of high-quality education and care for children attending these services, many of which are in remote and very remote areas and delivering services to children experiencing vulnerability and disadvantage.

You will work closely with other areas of the department, including program teams, and build on the significant work already underway to support and improve the quality and safety of these services. This is an exciting new role where you will have the opportunity to contribute to the establishment of a bespoke regulatory system to support quality and compliance in ECEC services, tailored to services operating under Minister’s Rules.

We are looking for an ongoing APS level 6 Regulatory Officer to join the FAL Quality and Safety Regulation Team.

Please note this role is an **Identified position**, meaning that part or all of the duties impact on Aboriginal and Torres Strait Islander communities or their representatives. You will need to demonstrate your understanding of the issues affecting Aboriginal and Torres Strait Islander

peoples, and an ability to communicate sensitively and effectively with Aboriginal and Torres Strait Islander people.

Aboriginal and Torres Strait Islander people are encouraged to apply.

Duties

In this role, you will be responsible for the following:

- Monitor and assess services' compliance with Minister's Rules in various service types, locations and contexts including remote and very remote services
- Conduct site monitoring and compliance visits of services to evaluate adherence to Minister's rules and commitment to quality and safety, demonstrating cultural sensitivity and understanding of First Nations communities.
- Provide contextually appropriate guidance and support to services on compliance matters, including those serving vulnerable, disadvantaged and First Nations children.
- Investigate complaints and incidents related to non-compliance, considering the specific challenges faced by remote services.
- Prepare detailed reports on compliance assessments and investigations, highlighting unique factors affecting remote and First Nations-focused services.
- Collaborate with Authorised Officers working in scope of the NQF (where relevant) to ensure consistency in regulatory approaches and share insights on working with the various service types and their operational contexts.
- Contribute to the development and review of policies and procedures related to compliance with Minister's Rules, with a focus on their applicability in various service types, locations and contexts, including First Nations contexts.
- Maintain accurate records and documentation of all monitoring and compliance activities.
- Participate in ongoing professional development to stay current with best practices, best practice regulation, and cultural competence.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- **Security Clearance:** This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Qualifications and Education

- Bachelor's degree in early childhood education, Diploma of Early Childhood Education and Care, or other relevant qualification (essential)
- Ability to obtain Working with Children Clearances in multiple States and Territories (essential)
- Minimum of 3 years' experience in ECEC sector or regulatory compliance, preferably with experience in remote or First Nations communities (essential)

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Education

The Department of Education contributes to Australia's economic prosperity and social wellbeing by creating opportunities and driving better outcomes through access to quality education and learning. A strong early childhood education system built around early learning and child care gives children the best start in life—supporting them to build social and behavioural skills to help prepare them to transition to school. For parents and carers, affordable child care enables them to participate in the workforce, pursue further education or other opportunities to contribute to their community — bolstering the social wellbeing and economic prosperity of the nation. As children continue their journey through school, access to quality education creates the foundation for a bright future – it opens a world of possibilities and equips children and young people with the skills, knowledge, and career advice to prepare them for further work or study to fulfil their dreams. An affordable, and accessible higher education sector allows Australians and international students to pursue their passion in life or reskill for the jobs of the future. A strong higher education and research sector in step with national priority areas provides people with an opportunity to choose a career path that addresses skill shortages or the challenges of the future including, clean energy, advanced manufacturing, health, and education. Through education and learning, we change lives, create opportunities, and support Australia's economic success and social wellbeing.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Janet Callus, (08) 8942 8003 |
| Agency Recruitment Site | https://www.education.gov.au/about-department/work-us |

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Health

Vacancy VN-0765813

Aged Care Quality and Safety Commission

Closing Date: Sunday 01 February 2026

ACQSC Sector Capability and Regulatory Strategy
SCRS Data Analytics and Intelligence Data and Products

| | |
|-----------------------------------|---|
| Job Title | Director – Data and Products |
| Job Type | Full-Time, Ongoing;Non-Ongoing |
| Location | Brisbane QLD, Canberra ACT, Parramatta NSW, Surry Hills NSW, Darwin NT, Adelaide SA, Hobart TAS, Melbourne VIC, Perth WA |
| Salary | \$141,487 - \$167,513 |
| Future Merit Locations | Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA |
| Office Arrangement | Flexible |
| Office Arrangement Details | Work from Home or On Site |
| Classification | Executive Level 2 |
| Position Number | 20033944 |
| Agency Website | |

Job Description <https://agedcarequalitycareers.nga.net.au/?jati=C4246242-DAC3-6734-DA6A-E479334514AB>

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission (the Commission) was formed on 1 January 2019. We work to improve the lives of older people by maintaining the integrity of the aged care system.

As the single independent regulator of Australian Government aged care services, we offer a variety of interesting and challenging jobs across most capital cities.

It is an exciting time to join the Aged Care Quality and Safety Commission, with major reforms underway to improve aged care in Australia. You will be contributing to our role as the national regulator to safeguard and protect older Australians receiving aged care services.

Meet some of [our people](#) and learn more about the Commission and our [Regulatory Strategy](#) on our website www.agedcarequality.gov.au

About the Team

The Commission's Data and Products Section is responsible for the development, maintenance and enhancements of core data architecture and systems. These include the Commission's data lakehouse and Power BI reporting.

The Data and Products Section staff are largely specialist roles, including Power BI developers, scrum masters, business analysts, data engineers and DevOps engineers.

The Data and Products Section is part of the Data, Analytics and Intelligence Branch, along with the Intelligence and Analytics Section and Customer and Strategy Section.

About the Role

As Director of Data and Products, you will oversee the work of the Data and Products Section. This includes prioritising and overseeing the delivery of core products and services, engaging with stakeholders external to the section, and managing recruitment and procurement. You will provide the strategic direction for the section, linking its deliverables to the needs of the Commission.

Duties

Position duties include, but are not limited to:

- Strategic alignment of data product development: Oversee the development, implementation and use of a product lifecycle that aligns the development of data products and services (including Power BI dashboards) to the Commission's strategic priorities.
- Stakeholder Engagement: Develop and maintain productive working relationships with stakeholders across the Commission (particularly Digital Branch) and broader aged care sector to understand their data, analytical, intelligence and reporting requirements and needs.
- Team Leadership and Development: Provide leadership, mentorship, and support to the Data and Products Section, fostering a culture of excellence, collaboration, and continuous improvement. Recruit and develop talent, build capabilities, and empower staff to achieve their full potential and contribute to the success of the Commission.
- Management of data architecture: Oversee the maintenance and enhancement of the Commission's data architecture, include the data lakehouse (Snowflake) and data integrations (Workato). Manage procurement processes and monitor expenditure for the

data architecture, and identify opportunities for efficiency. Identify and implement enhancements where required, such as to enable the safe use of artificial intelligence.

Eligibility

To be successful in this role you will need to demonstrate the following:

- Demonstrated ability to manage multiple data and analytics projects and priorities, meet deadlines, and deliver results in a fast-paced, dynamic environment, while leveraging technology.
- Experience aligning the strategic goals of an organisation with data and analytics products and services.
- The ability to influence decision-making at the strategic, operational and tactical level through the use of data and analytics. Experience working in a regulatory environment is desirable.
- Highly developed leadership and management skills, including the ability to foster a positive and supportive team culture. Experience leading teams of technical experts is desirable.
- Extensive experience overseeing procurement and recruitment activities for technical roles and digital and data platforms and tools.

Notes

- Salary offered will be between **\$141,487 - \$167,513** per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Satisfy a National Coordinated Criminal History Check
- Non-ongoing opportunity will be offered for a specified term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies. Only candidates who hold Australian citizenship can apply.
- Successful candidates must be willing to undertake a pre-employment screening.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 750-words, maximum pitch outlining why you are the right person for the role, what you can offer, and how your skills knowledge, experience and qualifications are relevant to the role (Key capabilities).

Please complete the application and submit by **Sunday, 1 February 2026 and 12:00 AM.**

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to **Tim O'Mahony, Chief Data and Analytics Officer** by emailing CDAO@agedcarequality.gov.au with Position title in the subject line.

Diversity and Inclusion

The Commission is committed to fostering a workplace with flexible work arrangements to support a diverse, respectful and inclusive culture for all staff.

The Commission recognises the richness of Aboriginal and Torres Strait Islander cultures and is committed to the implementation of our [Reconciliation Action Plan](#). The Commission values the unique knowledge and experience of Aboriginal and Torres Strait Islander employees which strengthens and supports our focus on protecting and enhancing the safety, health, wellbeing and quality of life of aged care consumers.

RecruitAbility applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position. For more information, visit <https://www.apsc.gov.au/recruitability>.

We provide reasonable adjustments such as access, equipment or other practical support at relevant stages of the recruitment process. Please email recruitment@agedcarequality.gov.au if you need any adjustments made.

Further information:

For further information about the Quality Commission, office locations and other related resources, please visit <https://www.agedcarequality.gov.au>

For more information on the Australian Public Service, please visit <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code/factsheet-4> and <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code>.

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About the Aged Care Quality and Safety Commission

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Tim O'Mahony, 02 9633 3262 |
| Agency Recruitment Site | https://agedcarequalitycareers.nga.net.au/?jati=C4246242-DAC3-6734-DA6A-E479334514AB |

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Health

Vacancy VN-0766295

Department of Health, Disability and Ageing

Closing Date: Monday 16 February 2026

Medicines Regulation Division
Prescription Medicines Authorisation Branch Clinical Evaluation 3 Section

| | |
|-----------------------------------|---|
| Job Title | Medical Officer Class 3 / Medical Officer Class 4 |
| Job Type | Full-Time;Part-Time, Ongoing;Non-Ongoing |
| Location | Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD |
| Salary | \$170,816 - \$205,038 |
| Future Merit Locations | Canberra, Sydney, Melbourne, Brisbane |
| Office Arrangement | Flexible |
| Office Arrangement Details | Flexible working arrangements |
| Classification | Medical Officer Class 3;Medical Officer Class 4 |
| Position Number | 25-MRDIV-30596 |
| Agency Website | |

Job Description

<https://www.health.gov.au/about-us/work-with-us/current-vacancies>

The Medical Officer Classification 3 contributes expert clinical advice in undertaking complex evaluations to support the regulation of therapeutic goods, particularly prescription medicines. Working under general direction, the MO3 contributes to scientific and clinical assessments, regulatory decision-making, policy development, and stakeholder engagement to ensure the safety, efficacy, and quality of therapeutic goods, particularly prescription medicines available in Australia.

The Medical Officer Classification 4 in PMAB provides leadership and advanced clinical and regulatory expertise in the evaluation and regulation of therapeutic goods, with a primary focus on prescription medicines, to ensure they meet Australian standards for safety, efficacy, and quality. Working under general direction, the officer leads and oversees scientific and clinical assessment of applications for new medicines, variations to existing products, and post-market reviews. This role involves applying clinical knowledge to regulatory decision-making, interpreting complex medical and scientific data, and leading the development of regulatory advice, documentation and policy contributions.

Duties

Medical Officer Classification 3 responsibilities include:

- Undertake critical evaluation of complex clinical data submissions, including clinical trials, provided by sponsors for prescription medicines, and provide recommendations to the

Delegate regarding registration or variation of entries on the Australian Register of Therapeutic Goods (ARTG).

- Prepare high-quality, concise written reports detailing evaluation outcomes and recommendations in a logical and scientific manner.
- Assess product information for prescription medicines to ensure accurate and complete communication of clinical data and recommend changes where appropriate.
- Provide expert clinical advice on complex and sensitive matters associated with the regulation of therapeutic goods, particularly prescription medicines.
- Support senior medical officers in educating internal and external stakeholders, including industry, health professionals and other government agencies, on regulatory and/or compliance requirements specific to prescription medicines.
- Support the Department's engagement with key external stakeholder groups including sponsors and overseas regulators.
- Contribute to the development and revision of technical and administrative procedures and documentation within the Branch and Group as a whole, including contributing to new policy and work process reforms and on the adoption of regulatory guidelines.
- Assist with the training and mentoring of pharmacists and other staff involved in the regulation of prescription medicines.
- Make regulatory decisions on applications for variations to prescription medicine entries under sections 9D(2) or 9D(3) of the Therapeutic Goods Act.
- Support the Clinical Evaluation Section Director with additional tasks as required.

Medical Officer Classification 4 responsibilities include:

- Work at an executive-level standard with a high level of autonomy across a broad scope of regulatory assessment, safety evaluation, program responsibility and management.
- Act as a Delegate of the Secretary with a high level of autonomy to ascertain the merits of new medicine and variations by analysing multiple evaluation reports, seeking advice, communicating with applicants and formulating a risk-based regulatory decision.
- Support the Director in the strategic functioning and effective management of the Section.
- Lead, manage and mentor a small team of medical officers and clinical assessors, providing professional guidance, capability development and performance oversight.
- Provide training and support to other medical and professional officers on regulatory science, clinical assessment, clinical epidemiology and device-related considerations where relevant.
- Evaluate complex submissions for prescription medicines and provide high quality clinical advice on regulatory issues across the Department.
- Lead and contribute to the development, review and implementation of technical and administrative procedures and documentation within the Branch and across the TGA, including contributing to new policy and work process reforms and on the adoption of regulatory guidelines.
- Represent the Department in external forums, including meetings with sponsors, advisory committees, and international regulators, which may sometimes occur outside standard business hours.
- Actively engage with and collaborate with international regulators through work-sharing, collaborative review and information sharing activities, including occasional attendance at meetings outside Australian business hours. Seek expert advice on matters of concern from TGA's specialist advisory committees.
- Provide expertise in project and policy processes and guidance across the organisation.
- Support the Clinical Evaluation Section Director with additional tasks as required.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with Health, Disability and Ageing will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
- Completion of a medical declaration and pre-employment medical (where required),
- Providing evidence of qualifications (where required), and
- Obtaining and maintaining a security clearance at the required level.

For this role applicants must be able to obtain and maintain a Baseline security clearance, or hold a current security clearance at an appropriate level.

Mandatory Qualification for Medical Officer Class 3 and Medical Officer Class 4 roles:

Candidates must hold a qualification in Medicine and be registered as a medical practitioner with the Australian Health Practitioner Regulation Agency (AHPRA). This includes registration with the Medical Board of Australia. Relevant clinical experience is required, and experience in medicines or medical device evaluation, regulation, or safety is highly desirable for roles involving therapeutic goods.

Notes

Applications close 11:30pm AEDT.

Applicants are asked to quote reference number 25-MRDIV-30596 to assist when making an enquiry.

Employees perform their duties at one of the Department of Health, Disability and Ageing (DoHDA) offices, in the locations specified in this advertisement. Remote working is possible and is negotiated with your manager on commencement. Flexibility can be negotiated with your manager to balance your personal and professional needs with the needs of your role and business area.

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended by an additional 12 months (cannot exceed 24 months in total).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Nitin Bagul, 0481907598 |
| Agency Recruitment Site | https://www.health.gov.au/about-us/work-with-us/current-vacancies |

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Home Affairs

Vacancy VN-0766023

Australian Transaction Reports and Analysis Centre (AUSTRAC)

Closing Date: Sunday 01 February 2026

Office of the CEO
Planning & Performance

| | |
|-----------------------------------|---|
| Job Title | Manager, Governance, Planning and Performance |
| Job Type | Full-Time, Ongoing;Non-Ongoing |
| Location | Docklands VIC, Haymarket NSW, Brisbane QLD, Canberra ACT |
| Salary | \$123,799 - \$140,935 |
| Future Merit Locations | Docklands, Haymarket, Brisbane, Canberra |
| Office Arrangement | Flexible |
| Office Arrangement Details | Flexible working arrangements will be discussed on commencement. |
| Classification | Executive Level 1 |
| Position Number | Various |
| Agency Website | https://www.austrac.gov.au/ |

Job Description

<https://austraccareers.nga.net.au/cp/>

AUSTRAC is aiming to recruit two separate roles in its Governance, Planning and Performance section – Manager, Governance and Secretariat, and Manager Corporate Planning and Reporting.

Both roles lead teams as part of the Governance, Planning and Performance section within the Office of the CEO branch.

The Manager, Governance and Secretariat is responsible for overseeing the AUSTRAC Governance Framework and leading a team to deliver high-quality secretariat services for AUSTRAC’s key governance committees.

The Manager, Corporate Planning and Reporting is responsible for leading a team to support the effectiveness and alignment of AUSTRAC’s strategic planning and performance reporting, ensuring compliance with executive expectations, the Public Governance, Performance and Accountability Act 2013, and the Commonwealth Performance Framework.

Duties

Under broad supervision, the **Manager, Governance and Secretariat** is responsible for the following duties:

- Managing and maintaining the AUSTRAC Governance Framework, including:
 - provision of advice to Executive on enterprise governance arrangements.
 - undertaking annual reviews of the AUSTRAC Governance Framework to ensure it remains effective and fit for agency needs.
- Leading a team to provide high quality, reliable secretariat services for AUSTRAC's governance committees (including Executive Board, Reform Committee, and Audit and Risk Committee), including:
 - provision of strategic, independent advice on matters for committee consideration including for CEO and Senior Executive.
 - ensuring advice and information provided to committees is consistent, accurate and appropriately cleared.
 - strategic issues management to ensure papers are considered by committees in a timely and regular manner and action items are promptly and suitably undertaken, such as liaising with CEO and DCEO offices to manage forward agendas
 - accurately and transparently recording and communicating outcomes of committees, such as through the production of minutes and communication materials.
- Leading and managing a small team and working collaboratively with internal and external stakeholders (particularly the Executive Officer cohort) across the agency to deliver the outcomes described above.

Under broad supervision, the **Manager, Corporate Planning and Reporting** is responsible for the following duties:

- Design, coordination and delivery of AUSTRAC's strategic planning and performance reporting, in accordance with internal and external oversight mechanisms and legislative obligations.
- Developing and maintaining AUSTRAC's planning and performance frameworks including governance, processes and procedures
- Delivery of AUSTRAC's performance-related elements of corporate publications including Portfolio Budget Statements, Corporate Plan, Annual Performance Statements and Annual Report. This includes:
 - coordinating and project managing key deliverables and milestones for each publication
 - analysing performance results both quantitative and qualitative to provide an assessment of AUSTRAC's performance against our key activities, targets and purpose
 - development and maintenance of control documentation supporting AUSTRAC's external and internal performance measures
- Leading and managing a small team and working collaboratively with internal and external stakeholders (particularly the Executive Officer and Executive Assistant cohort) across the agency to deliver the outcomes described above.

Eligibility

To be eligible for this role you:

- Must be an Australian citizen at the time you apply.
- Will need to undertake AUSTRAC's pre-engagement checks.
- Will require a AGSVA Baseline Security Clearance

Notes

Why AUSTRAC?

- **Flexible, hybrid work environment:** We are committed to providing flexibility in working arrangements to recognise the importance of balancing work commitments with family, caring and other personal commitments of employees outside of work. AUSTRAC currently operates under a hybrid work arrangement.
- **Generous Leave Entitlements** including parental leave, cultural leave, compassionate leave, carers leave, blood donation leave and community work leave.
- **Diversity and Inclusion:** Our core values of diversity, inclusion, and integrity drive everything we do. We actively encourage applications from Indigenous Australians, people with disabilities, LGBTQIA+ individuals, people with diverse linguistic and cultural backgrounds, and those of mature age. We recognise that united behaviours and mindsets will support our agency today and guide us into the future.
- **Mission Driven:** Make an impact at Australia's anti-money laundering and counter terrorism financing regulator and financial intelligence unit. We offer you a challenging and rewarding career with meaningful work.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

AUSTRAC is the Australian Government's financial intelligence unit and anti-money laundering and counter-terrorism financing regulator. With government and industry partners, we use financial intelligence and regulation to: • prevent criminal abuse of the financial sector • help business, government and law enforcement partners detect, deter and disrupt money laundering, terrorism financing and other serious crimes • build and maintain trust and integrity in Australia's financial system. Every day our people use their intellect, skills, initiative and the latest technologies to protect our country, economy and community. With supportive benefits and culture, we offer a challenging and rewarding career where you can make a real impact.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Matt, 0437 598 014 |
| Agency Recruitment Site | https://austraccareers.nga.net.au/cp/ |

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Home Affairs

Vacancy VN-0766026

Australian Transaction Reports and Analysis Centre (AUSTRAC)

Closing Date: Sunday 01 February 2026

Office of the CEO
Planning & Performance

| | |
|-----------------------------------|--|
| Job Title | Manager, Governance, Planning and Performance (Affirmative Measures - First Nations) |
| Job Type | Full-Time, Ongoing; Non-Ongoing |
| Location | Docklands VIC, Haymarket NSW, Brisbane QLD, Canberra ACT |
| Salary | \$123,799 - \$140,935 |
| Future Merit Locations | Docklands, Haymarket, Brisbane, Canberra |
| Office Arrangement | Flexible |
| Office Arrangement Details | Flexible working arrangements will be discussed on commencement. |
| Classification | Executive Level 1 |
| Position Number | Various |
| Agency Website | https://www.austrac.gov.au/ |

Job Description

<https://austraccareers.nga.net.au/cp/>

AUSTRAC is aiming to recruit two separate roles in its Governance, Planning and Performance section – Manager, Governance and Secretariat, and Manager Corporate Planning and Reporting.

Both roles lead teams as part of the Governance, Planning and Performance section within the Office of the CEO branch.

The Manager, Governance and Secretariat is responsible for overseeing the AUSTRAC Governance Framework and leading a team to deliver high-quality secretariat services for AUSTRAC's key governance committees.

The Manager, Corporate Planning and Reporting is responsible for leading a team to support the effectiveness and alignment of AUSTRAC's strategic planning and performance reporting, ensuring compliance with executive expectations, the Public Governance, Performance and Accountability Act 2013, and the Commonwealth Performance Framework.

Duties

Under broad supervision, the **Manager, Governance and Secretariat** is responsible for the following duties:

- Managing and maintaining the AUSTRAC Governance Framework, including:
 - provision of advice to Executive on enterprise governance arrangements.
 - undertaking annual reviews of the AUSTRAC Governance Framework to ensure it remains effective and fit for agency needs.
- Leading a team to provide high quality, reliable secretariat services for AUSTRAC's governance committees (including Executive Board, Reform Committee, and Audit and Risk Committee), including:
 - provision of strategic, independent advice on matters for committee consideration including for CEO and Senior Executive.
 - ensuring advice and information provided to committees is consistent, accurate and appropriately cleared.
 - strategic issues management to ensure papers are considered by committees in a timely and regular manner and action items are promptly and suitably undertaken, such as liaising with CEO and DCEO offices to manage forward agendas
 - accurately and transparently recording and communicating outcomes of committees, such as through the production of minutes and communication materials.
- Leading and managing a small team and working collaboratively with internal and external stakeholders (particularly the Executive Officer cohort) across the agency to deliver the outcomes described above.

Under broad supervision, the **Manager, Corporate Planning and Reporting** is responsible for the following duties:

- Design, coordination and delivery of AUSTRAC's strategic planning and performance reporting, in accordance with internal and external oversight mechanisms and legislative obligations.
- Developing and maintaining AUSTRAC's planning and performance frameworks including governance, processes and procedures
- Delivery of AUSTRAC's performance-related elements of corporate publications including Portfolio Budget Statements, Corporate Plan, Annual Performance Statements and Annual Report. This includes:
 - coordinating and project managing key deliverables and milestones for each publication

- analysing performance results both quantitative and qualitative to provide an assessment of AUSTRAC's performance against our key activities, targets and purpose
- development and maintenance of control documentation supporting AUSTRAC's external and internal performance measures
- Leading and managing a small team and working collaboratively with internal and external stakeholders (particularly the Executive Officer and Executive Assistant cohort) across the agency to deliver the outcomes described above.

Eligibility

To be eligible for this role you:

- Must be an Australian citizen at the time you apply.
- Will need to undertake AUSTRAC's pre-engagement checks.
- Will require a AGSVA Baseline Security Clearance

Notes

Why AUSTRAC?

- **Flexible, hybrid work environment:** We are committed to providing flexibility in working arrangements to recognise the importance of balancing work commitments with family, caring and other personal commitments of employees outside of work. AUSTRAC currently operates under a hybrid work arrangement.
- **Generous Leave Entitlements** including parental leave, cultural leave, compassionate leave, carers leave, blood donation leave and community work leave.
- **Diversity and Inclusion:** Our core values of diversity, inclusion, and integrity drive everything we do. We actively encourage applications from Indigenous Australians, people with disabilities, LGBTQIA+ individuals, people with diverse linguistic and cultural backgrounds, and those of mature age. We recognise that united behaviours and mindsets will support our agency today and guide us into the future.
- **Mission Driven:** Make an impact at Australia's anti-money laundering and counter terrorism financing regulator and financial intelligence unit. We offer you a challenging and rewarding career with meaningful work.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

AUSTRAC is the Australian Government's financial intelligence unit and anti-money laundering and counter-terrorism financing regulator. With government and industry partners, we use financial intelligence and regulation to: • prevent criminal abuse of the financial sector • help business, government and law enforcement partners detect, deter and disrupt money laundering, terrorism financing and other serious crimes • build and maintain trust and integrity in Australia's financial system. Every day our people use their intellect, skills, initiative and the latest technologies to protect our country, economy and community. With supportive benefits and culture, we offer a challenging and rewarding career where you can make a real impact.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Matt, 0437 598 014 |
| Agency Recruitment Site | https://austraccareers.nga.net.au/cp/ |

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Home Affairs

Vacancy VN-0766027

Australian Transaction Reports and Analysis Centre (AUSTRAC)

Closing Date: Sunday 01 February 2026

Office of the CEO
Planning & Performance

| | |
|-----------------------------------|---|
| Job Title | Manager, Governance, Planning and Performance (Affirmative Measures - Disability) |
| Job Type | Full-Time, Ongoing;Non-Ongoing |
| Location | Docklands VIC, Haymarket NSW, Brisbane QLD, Canberra ACT |
| Salary | \$123,799 - \$140,935 |
| Future Merit Locations | Docklands, Haymarket, Brisbane, Canberra |
| Office Arrangement | Flexible |
| Office Arrangement Details | Flexible working arrangements will be discussed on commencement. |
| Classification | Executive Level 1 |
| Position Number | Various |
| Agency Website | https://www.austrac.gov.au/ |

Job Description

<https://austraccareers.nga.net.au/cp/>

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Both roles lead teams as part of the Governance, Planning and Performance section within the Office of the CEO branch.

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Duties

Under broad supervision, the **Manager, Governance and Secretariat** is responsible for the following duties:

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Eligibility

To be eligible for this role you:

- Must be an Australian citizen at the time you apply.
- Will need to undertake AUSTRAC's pre-engagement checks.
- Will require a AGSVA Baseline Security Clearance

Notes

Why AUSTRAC?

- **Flexible, hybrid work environment:** We are committed to providing flexibility in working arrangements to recognise the importance of balancing work commitments with family, caring and other personal commitments of employees outside of work. AUSTRAC currently operates under a hybrid work arrangement.
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- **Mission Driven:** Make an impact at Australia's anti-money laundering and counter terrorism financing regulator and financial intelligence unit. We offer you a challenging and rewarding career with meaningful work.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

AUSTRAC is the Australian Government's financial intelligence unit and anti-money laundering and counter-terrorism financing regulator. With government and industry partners, we use financial intelligence and regulation to:

- prevent criminal abuse of the financial sector
- help business, government and law enforcement partners detect, deter and disrupt money laundering, terrorism financing and other serious crimes
- build and maintain trust and integrity in Australia's financial system.

Every day our people use their intellect, skills, initiative and the latest technologies to protect our country, economy and community. With supportive benefits and culture, we offer a challenging and rewarding career where you can make a real impact.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Matt, 0437 598 014 |
| Agency Recruitment Site | https://austraccareers.nga.net.au/cp/ |

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0766391

National Film and Sound Archive of Australia

Closing Date: Sunday 01 February 2026

Collection Preservation Collection Digitisation

| | |
|-----------------------------------|---|
| Job Title | Senior Audiovisual Digitisation Specialist |
| Job Type | Full-Time, Ongoing |
| Location | Acton ACT |
| Salary | \$88,834 - \$96,829 |
| Future Merit Locations | Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA |
| Office Arrangement | Flexible |
| Office Arrangement Details | You may apply for flexible working arrangements |
| Classification | APS Level 5 |
| Position Number | 89389 |
| Agency Website | https://www.nfsa.gov.au/ |

Job Description

<https://nfsa.elmogov.com.au/careers/nfsa/jobs>

Note: Salary range includes the NFSA Enterprise Agreement 3.4% salary increase from 13 March 2026.

About the National Film and Sound Archive

The National Film and Sound Archive of Australia (NFSA) is Australia's audiovisual archive, telling the national story by collecting, preserving and sharing audiovisual media, the cultural experience platforms of our time. The collection itself dates back to 1935, making it one of the world's oldest audiovisual collections. It is also one of the country's most used cultural collections, with around 125 million views of collection content each year. The NFSA is in a period of significant change. Following increased Government investment, the institution is in a process of digital transformation, establishing the NFSA as Australia's most dynamic and valued cultural organisation. We are rebuilding our curatorial workforce and developing the NFSA's capacity to digitise our collection at scale – to preserve it for the future, to make sure it can be discovered, and to share it with all Australians.

We continue to work on developing a stable, secure and future-proof workforce across our four physical sites based in Canberra and Mitchell in the ACT as well as in Sydney and Melbourne.

We are also undergoing a program of business improvement for many of our corporate systems to improve efficiency and reduce manual handling.

We are an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries, Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The Video Services team is part of the Collection Digitisation section of the Collection Preservation Branch. The team is responsible for the preservation and digitisation of historical analogue audiovisual material.

The Opportunity

The Senior Audiovisual Digitisation Specialist role requires a proven track record of working with preservation analogue based media in a digital workflow environment. The role supports the Video Services Team Lead and Audiovisual Technical Lead with managing operational and technical resources and facilities, and provides supervision, hands-on training and technical support to staff to ensure technical, production and preservation services are delivered in line with collection preservation standards. A demonstrated strong customer focussed approach and commitment to achieving deadlines is required.

Duties

Under limited direction, this position is responsible for delivering the following functions:

- Supervise and operate broadcast and sub broadcast videotape equipment demonstrating high level knowledge of video formats, handling techniques, digitisation, quality assurance and post-production platforms including audiovisual edit suite operations.
- Supervise staff in achieving targets and deadlines with a strong customer focussed and collaborative approach to delivering services including all aspects of:
 - video preservation,
 - digitisation,
 - data management; and
 - post-production editorial requirements.
- Provide training, support and quality assurance guidance for the operation of broadcast videotape, ancillary equipment and current and future digitisation networks.
- Conduct research and development of potential workflow enhancements.
- Undertake appropriate administrative tasks and reporting including advising on resource planning, implications, throughput and completion times for programs and projects with a solutions-based approach.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated experience with legacy video formats, related digital workflows, and conservation treatments ensuring business operation requirements are resourced and supported.
2. Proven ability to deliver services to clients, stakeholders and suppliers, including audiovisual edit suite operations, meeting agreed quality standards and deadlines, whilst ensuring work health and safety requirements are met.
3. Ability to supervise staff, as well as experience developing training programs and providing support and quality assurance guidance in a production environment, including identifying skills gaps.

4. Demonstrated ability to provide a solutions-based approach to troubleshooting and timely advice to management and stakeholders in relation to production schedules, deliverables and resources.
5. Well-developed written and oral communication skills with both external and internal stakeholders as well as the ability to work individually or in a team environment.

Desired Skills and Experience

- Experience working in the audiovisual industries and/or with audiovisual collections in a cultural environment.

Eligibility

To be eligible for this position you must:

- Be an Australian Citizen.
- Satisfactorily complete an Australian Federal Police National Police Check.

How to Apply

When applying via our online e-recruitment system, please provide a written application of no more than 1000 words addressing each Selection Criteria. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

We welcome and encourage applications from people with disability, the LGBTQIA+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

Notes

RecruitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (<https://apsc.gov.au>)

About the National Film and Sound Archive of Australia

The National Film and Sound Archive of Australia (NFSA) is the national agency concerned with the visibility, usability and sustainability of Australia's audio-visual heritage. The NFSA's mission is to collect, preserve, and share the national audio-visual collection for others to learn, experience and create with it.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Erin Kingshott, 02 6248 2149 |
| Agency Recruitment Site | https://nfsa.elmogov.com.au/careers/nfsa/jobs |

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Treasury

Vacancy VN-0766220

Australian Taxation Office

Closing Date: Monday 02 February 2026

Various
Various

| | |
|-----------------------------------|--|
| Job Title | Assistant Commissioner - SES Band 1 |
| Job Type | Full-Time;Part-Time, Ongoing;Non-Ongoing |
| Location | Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW |
| Salary | - |
| Future Merit Locations | Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong |
| Office Arrangement | Flexible |
| Office Arrangement Details | Flexible |
| Classification | Senior Executive Service Band 1 |
| Position Number | EXT_SES_017_2026 |
| Agency Website | http://www.ato.gov.au/careers |

Job Description

<https://ato.nga.net.au/?jati=AA8CB551-713C-BAC1-7E98-E460F82D90A4>

Duties

We are seeking experienced and successful leaders to fill Assistant Commissioner roles across the ATO’s Compliance and Engagement and Law Design and Practice Groups.

As an Assistant Commissioner, you will play a pivotal role in leading diverse teams, driving strategic outcomes, and delivering contemporary services that meet the evolving needs of our clients. You’ll empower others by sharing knowledge, experiences, and feedback freely, while actively developing the technical and professional capabilities of your teams and beyond.

You’ll work collaboratively with internal and external stakeholders to develop a deep understanding of the environment and context taxpayers operate in and ultimately develop and deliver contemporary products and services that meet the needs of our varied client groups.

We embrace the strength of diversity – through our people and the experiences they bring with them.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

All our senior leaders are expected to:

- develop a clear vision of the future that links with the big picture of the organisation
- be accountable and deliver outcomes that align with the long-term perspective
- find innovative and practical solutions, be open to ideas and engage with risk
- have an outward focus and work collaboratively across boundaries to influence better outcomes for the system and the community, and make progress on issues that cut across agencies, sectors and communities
- have the capacity to persuade others towards an outcome, winning and maintaining the confidence of government and key stakeholders
- be self-aware and courageous, creating an environment that empowers, mentors and coaches individuals and teams to deliver their best
- be passionate about building trust and confidence in the ATO and the tax and superannuation systems.

To be considered you must also have:

- expert knowledge of Australia's tax, superannuation and registry systems and services, including proven ability to resolve complex, important and/or contentious issues
- experience in identifying opportunities for improvement and implementing contemporary and innovative approaches to manage risks within tax and superannuation laws
- a strong record of leading teams and delivering exceptional client experiences through strategic stakeholder engagement
- proven ability to get across a range of detail quickly to reach accurate and timely decisions.

Tertiary qualifications in taxation, law, accounting or a related field will be highly regarded and are also required for most roles in the Law Design and Practice Group.

Eligibility

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social

wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Lauren Fyfe or Steven Jobson, 02 6285 3500 |
| Agency Recruitment Site | https://ato.nga.net.au/?jati=AA8CB551-713C-BAC1-7E98-E460F82D90A4 |

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Parliamentary Department

Vacancy VN-0766297

Department of Parliamentary Services

Closing Date: Monday 02 February 2026

Corporate Services
Parliamentary Engagement Parliament Shop and E-Commerce

| | |
|-----------------------------------|---|
| Job Title | Retail Team Leader - Sales and Customer Service |
| Job Type | Part-Time, Ongoing |
| Location | Canberra ACT |
| Salary | \$78,258 - \$81,780 |
| Future Merit Locations | Canberra |
| Office Arrangement | On Site |
| Office Arrangement Details | This position requires onsite work at one of the DPS office locations in Canberra |
| Classification | APS Level 3 |
| Position Number | JR33207 |
| Agency Website | https://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Department_of_Parliamentar |

Job Description

<https://jobs.dps.gov.au/>

The Department of Parliamentary Services (DPS) is seeking two experienced and motivated Retail Team Leaders – Sales and Customer Service to join the Parliament Shop team. These are ongoing, part-time positions responsible for leading a team of retail sales assistants and supporting the management team in achieving daily operational objectives across the Parliament Shop’s seven-day operations.

The successful candidates will oversee day-to-day retail functions including banking, opening and closing procedures, daily sales reconciliation, and processing refunds and returns, ensuring all policies and procedures are followed accurately and efficiently.

About the Parliament Shop

The Parliament Shop and E-commerce section sits within the Parliamentary Engagement Branch (PEB) and manages the onsite and online retail operations.

The PEB is responsible for developing and delivering quality, engaging experiences for visitors and building occupants to support the work of the Australian Parliament, and the Parliament Shop team is committed to being a sustainable, efficient, and collaborative team that supports the visitor experience by delivering exceptional retail experiences.

Successful applicants will report to the Manager – Operations and Procurement, Parliament Shop and E-Commerce.

The position requires walking and standing on a range of surfaces. It also requires talking and interacting with the public and building occupants for extended periods.

The successful applicant will also work on a roster where weekend, public holidays and some after-hours work may be required.

You must be willing to wear a uniform.

Successful candidates will undertake a pre-employment medical assessment prior to commencing work.

Who we are looking for

We're looking for enthusiastic and experienced retail team leaders who thrive in a customer-focused environment and are passionate about creating memorable visitor experiences.

The ideal candidates will be highly motivated and engaged retail professionals who are passionate about exceeding customer expectations. This role is roster-based, part time and will support the Manager – Sales and Customer Service in building the Parliament Shop's reputation for remarkable service and authentic storytelling with unique products.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

Desirable

- Minimum 2+ years' experience leading a high-performing customer service or retail team.
- Confident communication skills (verbal and written) to uphold the Parliament Shop's reputation for exceptional service.
- Experience with point-of-sale systems, office IT tools, and online order fulfilment.
- Experience working in a government agency is highly regarded.
- Availability to work weekends and public holidays (the Australian Parliament House is open to visitors 364 days a year).

Mandatory

- The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Jason Carter, 02 6277 8307 |
| Agency Recruitment Site | https://jobs.dps.gov.au/ |

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Parliamentary Department

Vacancy VN-0766310

Department of Parliamentary Services

Closing Date: Monday 02 February 2026

Corporate Services
Parliamentary Engagement Parliament Shop and E-Commerce

| | |
|-----------------------------------|---|
| Job Title | Customer Service Retail Assistant |
| Job Type | Part-Time, Ongoing |
| Location | Canberra ACT |
| Salary | \$61,100 - \$69,910 |
| Future Merit Locations | Canberra |
| Office Arrangement | On Site |
| Office Arrangement Details | This position requires onsite work at one of the DPS office locations in Canberra |
| Classification | APS Level 1 |
| Position Number | JR33211 |
| Agency Website | https://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Department_of_Parliamentar |

Job Description

<https://jobs.dps.gov.au/>

Would you like to work in one of Australia’s most iconic buildings, Australian Parliament House (APH), in a rewarding customer service role? The Department of Parliamentary Services (DPS) is inviting applications for part-time and casual PSL 1, Customer Service Retail Assistants to work in the Parliament Shop.

We are seeking team members who are available to work across a 7-day roster, as APH is open to visitors 364 days a year.

Who we are looking for

Our ideal candidates will have a passion for and experience in customer service, can communicate with confidence and display engaging interpersonal skills.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

- The successful applicants will be required to obtain and maintain a baseline security clearance.
- The positions require walking and standing on a range of surfaces. It also requires talking and interacting with the public and building occupants for extended periods.
- The successful applicants will also work on a roster where weekend, public holidays and some after-hours work may be required.
- Willingness to wear a uniform.
- Successful candidates will undertake a pre-employment assessment prior to commencing work.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Bente Phillips, 02 6277 5050 |
| Agency Recruitment Site | https://jobs.dps.gov.au/ |

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Climate Change, Energy, the Environment and Water

Vacancy VN-0766375

Bureau of Meteorology

Closing Date: Monday 02 February 2026

Science and Innovation
Research

| | |
|-----------------------------------|---|
| Job Title | Scientific Software Engineer |
| Job Type | Full-Time;Part-Time, Ongoing |
| Location | Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW |
| Salary | \$115,443 - \$125,832 |
| Future Merit Locations | Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA |
| Office Arrangement | Flexible |
| Office Arrangement Details | Flexible working arrangements, including work from home, are available subject to operational requirements |
| Classification | Executive Level 1 |
| Position Number | 60019567 |
| Agency Website | |

Job Description <https://bomcareers.nga.net.au/?jati=A1122AC7-9A2B-671B-C9D7-EC92FF3C9FBB>

The Research Program of the Bureau of Meteorology is seeking a scientific software engineer to be a key member of a diverse team to develop innovative applications for customers.

The Customer Applications team in the Research Program provides capability to projects that deliver customised products and systems for customers across many sectors, including Agriculture and Water, Energy and Resources, Aviation, Land and Maritime Transport. The successful candidate will initially contribute to the Next Generation Rainfall Standardization (Next Gen Rainfall) project which aims to develop a national blended radar, satellite and gauge rainfall analysis technique named BRAIN, using advanced machine learning, quality control and blending techniques. The Scientific Software Engineer will contribute to the final development steps and transition into operations of this new system that will integrate multiple sources of rainfall data to

create unified products for the water industry. The selected applicant may also contribute to the support and development of weather radar related systems, such as radar rainfall estimation and nowcasting applications.

Upon delivery of this project (1 - 2 years), the role will contribute to multiple and diverse projects, sometimes concurrently, so flexibility and demonstrated project experience are required. Recent projects of this type include forecasting of fog and volcanic ash, customised forecasts of wind and hazardous weather, and renewable energy relevant forecasts to support the energy transition in Australia and internationally.

Duties

Under the direction of Senior Software Engineers and Research Scientists, the Scientific Software Engineer undertakes work that is complex in nature, with the opportunity for reasonable autonomy and accountability. The responsibilities of the role include but are not limited to:

1. Contribute to the development, building and implementation of a new system that will integrate multiple sources of rainfall data in real-time to create unified products for the water sector
2. Lead and/or contribute to the development of scientific products and systems, using modern software engineering tools and cutting-edge data science techniques, including automated testing.
3. Monitor and/or modify as appropriate, existing software to either incorporate changes due to variations in procedures or scientific techniques, or to improve its efficiency and/or effectiveness.
4. Prepare technical documentation, scientific papers for publication in journals, Bureau research reports, and present at conferences and workshops.
5. Work effectively across multiple teams, and cultivate and maintain effective working relationships with project and programme managers, senior staff, and fellow project and team members
6. Comply with all Bureau work, health and safety policies and procedures, and take reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct, and,
7. A commitment to the APS Values, Employment Principles and Code of Conduct and an understanding of the Bureau's diversity and inclusion statement of commitment.

Eligibility

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We

provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Dr. Carlos Velasco, N/A |
| Agency Recruitment Site | https://bomcareers.nga.net.au/?jati=A1122AC7-9A2B-671B-C9D7-EC92FF3C9FBB |

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Climate Change, Energy, the Environment and Water

Vacancy VN-0766307

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Sunday 01 February 2026

Australian Antarctic
Science Antarctic Climate Program: Ice Sheet and Sea Level

| | |
|-----------------------------------|---|
| Job Title | Glaciology and Sea-Level Support Scientist |
| Job Type | Full-Time, Ongoing |
| Location | Hobart TAS, Kingston TAS |
| Salary | \$95,438 - \$134,295 |
| Future Merit Locations | Hobart, Kingston |
| Office Arrangement | Hybrid |
| Office Arrangement Details | a mixed working arrangement about where the employee will work - it can be a combination of working from home, working onsite and working remotely. |
| Classification | APS Level 6;Executive Level 1 |
| Position Number | 2025/3469 |
| Agency Website | https://www.dcceew.gov.au/ |

Job Description <https://dcceewjobs.nga.net.au/?jati=F8C881E2-D722-DF2C-37DD-EC928A70EBD6>

The Australian Antarctic Division (AAD) is part of the Commonwealth Department of Climate Change, Energy, the Environment and Water. As primary agency for Australia's Antarctic Program (AAP), the AAD is responsible for achieving the Australian Government's Antarctic goals.

These goals are to:

- maintain the Antarctic Treaty System and enhance Australia's influence within it
- protect the Antarctic environment
- understand the role of Antarctica in the global climate system
- undertake scientific work of practical, economic and national significance.

The AAD also has responsibility for administering the Australian Antarctic Territory and the Territory of Heard Island and McDonald Islands.

The Australian Antarctic Division's Science Branch leads the Australian Government's scientific program in Antarctica. Our research addresses critical issues including climate change, the human footprint in Antarctica, the conservation of Antarctic and Southern Ocean wildlife, and the sustainable management of Southern Ocean fisheries, and is directed by the Australian Antarctic Strategic Plan.

The Ice Sheet and Sea Level component of the Antarctic Climate Program focuses on reducing the largest uncertainties in global climate projections identified by the Intergovernmental Panel on Climate Change (IPCC) – in particular the future behaviour of the Antarctic ice sheet and its contribution to sea-level rise. This work directly supports Australia's national climate adaptation priorities, Pacific Island partnerships, and international commitments through peer-reviewed publications and long-term observational networks and modelling.

For more information about us please visit our [website](#).

Duties

Research Scientist (APS6 - EL1):

- Undertake advanced analysis of ice-sheet, climate and sea-level datasets; integrate simulations with satellite and in-situ observations to quantify drivers of ice-sheet change due to ocean and atmosphere forcing, and contributions to sea-level rise.
- Work as part of a small team to provide analysis support to AAD projects and collaborate with national and international partners on data analysis, model inter-comparisons, and field research planning.
- Manipulate, quality-control, and visualise large geophysical datasets using Python, MATLAB, R, and GIS tools in Linux/Unix environments.
- Prepare and contribute to the publication of science outputs in international peer-reviewed journals.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a Baseline Vetting security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Mandatory qualifications:

- A PhD in glaciology, physical oceanography, geophysics or a closely related discipline.

Notes

Please note: The successful applicant will be engaged under the **Research Scientist (APS 6 - EL 1)** employment stream. You may be engaged at any level within the broadband.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

| | |
|--------------------------------|---|
| Position Contact | Ben Galton-Fenzi, 0428 760 210 |
| Agency Recruitment Site | https://dcceewjobs.nga.net.au/?jati=F8C881E2-D722-DF2C-37DD-EC928A70EBD6 |

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Employment and Workplace Relations

Vacancy VN-0766067

Comcare

Closing Date: Sunday 01 February 2026

Claims Management Group
Performance team Claim Data and Reporting

| | |
|-----------------------------------|--|
| Job Title | Assistant Director, Claims Data and Reporting |
| Job Type | Full-Time, Ongoing;Non-Ongoing |
| Location | Canberra ACT, Melbourne VIC, Launceston TAS |
| Salary | \$123,660 - \$147,347 |
| Future Merit Locations | Canberra, Melbourne, Launceston |
| Office Arrangement | Hybrid |
| Office Arrangement Details | Hybrid working arrangements are available and can be negotiated with the business area |
| Classification | Executive Level 1 |
| Position Number | 01253 |
| Agency Website | |

Job Description

https://www.comcare.gov.au/careers/current_vacancies

Team and role overview

The Claims Performance team is responsible for supporting Comcare's Claims Management Group in delivering high-quality service and support for our clients. The team is multi-disciplinary and works across the group and Comcare to enable return to work and claims management outcomes.

The Assistant Director, Claims Data and Reporting leads a team driving Claims Management Group's data knowledge, stewardship, analysis and reporting. This role provides sound technical guidance and develops the team's data analysis capabilities. The Assistant Director, Claims Data and Reporting reports to the Director, Performance and will manage team members across multiple sites.

Duties

In this role your key responsibilities will include, but are not limited to, the following:

1. Deliver data management and reporting services to claims management operations to help achieve the Claims Management Group's objectives including the achievement of claims management targets and contributing to successful completion of improvement projects.
2. Be the Claims Management Group's data analytics coordinator and mentor other team members to develop sound analytical skills, including the ability to influence stakeholders using data.
3. Undertake analysis that supports understanding of Comcare's claims management practices and drives improvements, focusing on quality.
4. Work across Comcare and our client agencies, to focus on the delivery of consistent claims management, positive claim outcomes, sharing information and better practice, and resolving conflicts.
5. Present the agency's views in the context of very complex or sensitive issues to key stakeholders within and outside of the agency.
6. Lead a small team in accordance with APS and Comcare requirements including human resource, financial management and procurement requirements. Develop and manage teams including working with teams to ensure appropriate resourcing.

Qualifications and experience

Highly Desirable: Qualifications or competencies in a relevant field such as statistics, data science or data governance and analytics.

Eligibility

1. Australian citizenship.
2. Character clearance (Australian Criminal History Check).
3. Employee Health Declaration.
4. Six months probationary period for new engagements.
5. Ability to obtain and maintain a Negative Vetting 1 Security Clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Comcare

Comcare is the national authority for work health and safety, and workers' compensation. We are a government regulator, workers' compensation insurer, claims manager and scheme administrator. Through our role, we work with employees and other workers, employers, service providers and other organisations to: - minimise the impact of harm in the workplace - improve recovery at work and return to work - promote the health benefits of good work. We collaborate and partner with other schemes and organisations on research and innovative projects that improve outcomes. We also provide expert advice and services to the Safety, Rehabilitation and Compensation Commission (SRCC), and Seafarers Safety, Rehabilitation and Compensation Authority (Seacare Authority).

To Apply

| | |
|--------------------------------|---|
| Position Contact | recruitment@comcare.gov.au, 1300366979 |
| Agency Recruitment Site | https://www.comcare.gov.au/careers/current_vacancies |

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Employment and Workplace Relations

Vacancy VN-0766328

Department of Employment and Workplace Relations (DEWR)

Closing Date: Monday 02 February 2026

Workforce Australia Provider Support Division
South Australia State Office Parent Pathways Service APS Pilot

| | |
|-----------------------------------|---|
| Job Title | APS 5 Mentor - Parent Pathways Service APS Pilot |
| Job Type | Full-Time, Ongoing; Non-Ongoing |
| Location | Adelaide SA |
| Salary | \$90,580 - \$96,839 |
| Future Merit Locations | Adelaide |
| Office Arrangement | Flexible |
| Office Arrangement Details | Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27 |
| Classification | APS Level 5 |
| Position Number | 26/0021 |
| Agency Website | https://www.dewr.gov.au/ |

Job Description

<https://dewr.nga.net.au/cp/>

Parent Pathways is a voluntary service that provides personalised assistance and financial support to eligible parents and carers of children up to the age of 6 years. Parent Pathways is about parents and carers and their individual needs. Reporting to the Service Delivery Manager, Mentors provide eligible parents with flexible support to help them with personal, study or work goals.

Duties

Responsibilities of the APS 5 Mentor may include:

- Taking a strengths-based approach, providing one on one mentoring to parents to help identify immediate needs, confidence levels and strengths and work together with the parent to create personalised goal plans based on their aspirations.
- Supporting parents to work towards their identified goals by providing advice, guidance and connection to community organisations, support programs, education, services and opportunities.
- Travelling within the Playford and Gawler Local Government Areas (LGAs) in South Australia to promote the Parent Pathways service at local community hubs, forums and events to educate and build awareness amongst parents, community organisations and referral services to ensure eligible parents are provided opportunities to be connected to the service.
- Providing flexible servicing options across the region to support parents with limited accessible transport.
- Identifying continuous improvement opportunities and working with team members and internal stakeholders to develop high quality approaches to service delivery for parents.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and Education

APS 5 Mentors should have or be working towards a Certificate III or IV level of accreditation. Qualifications may include but are not limited to:

- Certificate IV in Youth Work, Diploma of Community Services and Certificate IV in Employment Services. Other relevant qualification fields are Social Work, Children's Services, Counselling and Human Welfare Studies and Services. Recommended education fields are Society and Culture, Health and Education.

The following requirements are essential:

- Ability to obtain or maintain a Baseline security clearance.
- Ability to obtain or maintain a Working with Children Check administered by the South Australia State Government.
- Class C Driver Licence.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspectives are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Suzanne Curyer, 0409 916 998 |
| Agency Recruitment Site | https://dewr.nga.net.au/cp/ |

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**Department of Employment and Workplace Relations
(DEWR)**

Closing Date: Monday 02 February 2026

Workforce Australia Provider Support Division
South Australia State Office Parent Pathways APS Pilot

| | |
|-----------------------------------|---|
| Job Title | APS 5 Mentor - Parent Pathways Service APS Pilot - Affirmative Measures, Aboriginal and Torres Strait Islander |
| Job Type | Full-Time, Ongoing; Non-Ongoing |
| Location | Adelaide SA |
| Salary | \$90,580 - \$96,839 |
| Future Merit Locations | Adelaide |
| Office Arrangement | Flexible |
| Office Arrangement Details | Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27 |
| Classification | APS Level 5 |
| Position Number | 26/0022 |
| Agency Website | https://www.dewr.gov.au/ |

Job Description

<https://dewr.nga.net.au/cp/>

Parent Pathways is a voluntary service that provides personalised assistance and financial support to eligible parents and carers of children up to the age of 6 years. Parent Pathways is about parents and carers and their individual needs. Reporting to the Service Delivery Manager, Mentors provide eligible parents with flexible support to help them with personal, study or work goals.

Duties

Responsibilities of the APS 5 Mentor may include:

- Taking a strengths-based approach, providing one on one mentoring to parents to help identify immediate needs, confidence levels and strengths and work together with the parent to create personalised goal plans based on their aspirations.
- Supporting parents to work towards their identified goals by providing advice, guidance and connection to community organisations, support programs, education, services and opportunities.

- Travelling within the Playford and Gawler Local Government Areas (LGAs) in South Australia to promote the Parent Pathways service at local community hubs, forums and events to educate and build awareness amongst parents, community organisations and referral services to ensure eligible parents are provided opportunities to be connected to the service.
- Providing flexible servicing options across the region to support parents with limited accessible transport.
- Identifying continuous improvement opportunities and working with team members and internal stakeholders to develop high quality approaches to service delivery for parents.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

APS 5 Mentors should have or be working towards a Certificate III or IV level of accreditation. Qualifications may include but are not limited to:

- Certificate IV in Youth Work, Diploma of Community Services and Certificate IV in Employment Services. Other relevant qualification fields are Social Work, Children's Services, Counselling and Human Welfare Studies and Services. Recommended education fields are Society and Culture, Health and Education.

The following requirements are essential:

- Ability to obtain or maintain a Baseline security clearance.
- Ability to obtain or maintain a Working with Children Check administered by the South Australia State Government.
- Class C Driver Licence.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspectives are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Suzanne Curyer, 0409 916 998 |
| Agency Recruitment Site | https://dewr.nga.net.au/cp/ |

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Employment and Workplace Relations

Vacancy VN-0766354

Department of Employment and Workplace Relations (DEWR)

Closing Date: Monday 02 February 2026

Workforce Australia Provider Support Division
South Australia State Office Parent Pathways APS Pilot

| | |
|-----------------------------------|---|
| Job Title | APS 6 Senior Mentor - Parent Pathways APS Pilot - Identified Position |
| Job Type | Full-Time, Ongoing;Non-Ongoing |
| Location | Adelaide SA |
| Salary | \$101,833 - \$111,979 |
| Future Merit Locations | Adelaide |
| Office Arrangement | Flexible |
| Office Arrangement Details | Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27 |
| Classification | APS Level 6 |
| Position Number | 26/0026 |
| Agency Website | https://www.dewr.gov.au/ |

Job Description

<https://dewr.nga.net.au/cp/>

Parent Pathways is a voluntary service that provides personalised assistance and financial support to eligible parents and carers of children up to the age of 6 years. Parent Pathways is about parents and carers and their individual needs.

Reporting to the Service Delivery Manager, Senior Mentors provide eligible parents with flexible support to help them with personal, study or work goals. Senior Mentors provide leadership in continuous improvement in service delivery and coaching to other Mentors. The successful candidate must possess at least a Diploma level qualification, have knowledge and connection to the local community and experience assisting parents with complex needs and barriers.

This position is part of the Parent Pathways service delivered by the Australia Public Service (APS) in the Playford and Gawler Local Government Areas (LGAs) in South Australia.

Duties

Responsibilities of the Senior Mentor may include:

- Taking a strengths-based approach, provide intensive case management to guide and mentor parents who may be experiencing sensitive and complex challenges such as mental health, domestic violence, drug and alcohol addiction and gambling addiction.
- Provide support to parents by connecting them to relevant resources, community support services, financial assistance and programs based on their immediate needs. This may include providing support to parents by attending third party appointments with them.
- Build and maintain trusted partnerships with parents by focusing on their strengths and individual needs throughout their journey, supporting parents to improve their confidence levels, and address challenges.
- Support parents to work towards their identified goals by providing advice, guidance and connection to community organisations, support programs, education, services and opportunities.
- Travel within the Playford and Gawler LGAs in South Australia to promote the Parent Pathways service to ensure eligible parents can be connected to the service.
- Provide flexible servicing options across the region to support parents with limited accessible transport.
- Display a high level of professionalism and commitment to the service, lead by example and provide leadership and coaching of other Mentors, contributing to continuous improvement in service delivery.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Senior Mentors should possess a Diploma level or tertiary qualification at a minimum. Qualifications fields may include but are not limited to:

- Social Work, Children's Services, Youth Work, Community Services, Employment Services, Counselling and Human Welfare Studies and Services. Recommended education fields are Society and Culture, Health and Education.

The following requirements are essential:

- Ability to obtain or maintain a Baseline security clearance.
- Ability to obtain or maintain a Working with Children Check administered by the South Australia State Government.

- Class C Driver Licence.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Employment and Workplace Relations (DEWR)

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Suzanne Curyer, 0409 916 998 |
| Agency Recruitment Site | https://dewr.nga.net.au/cp/ |

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Employment and Workplace Relations

Vacancy VN-0766366

Department of Employment and Workplace Relations (DEWR)

Closing Date: Monday 02 February 2026

Workforce Australia Provider Support Division
South Australia State Office Parent Pathways APS Pilot

| | |
|-----------------------------------|---|
| Job Title | APS6 Senior Mentor - Parent Pathways Service APS Pilot - Affirmative Measures, Aboriginal and Torres Strait Islander |
| Job Type | Full-Time, Ongoing;Non-Ongoing |
| Location | Adelaide SA |
| Salary | \$101,833 - \$111,979 |
| Future Merit Locations | Adelaide |
| Office Arrangement | Flexible |
| Office Arrangement Details | Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27 |
| Classification | APS Level 6 |
| Position Number | 26/0030 |
| Agency Website | https://www.dewr.gov.au/ |

Job Description

<https://dewr.nga.net.au/cp/>

Parent Pathways is a voluntary service that provides personalised assistance and financial support to eligible parents and carers of children up to the age of 6 years. Parent Pathways is about parents and carers and their individual needs.

Reporting to the Service Delivery Manager, Senior Mentors provide eligible parents with flexible support to help them with personal, study or work goals. Senior Mentors provide leadership in continuous improvement in service delivery and coaching to other Mentors. The successful candidate must possess at least a Diploma level qualification, have knowledge and connection to the local community and experience assisting parents with complex needs and barriers.

This position is part of the Parent Pathways service delivered by the Australia Public Service (APS) in the Playford and Gawler Local Government Areas (LGAs) in South Australia.

Duties

Responsibilities of the Senior Mentor may include:

- Taking a strengths-based approach, provide intensive case management to guide and mentor parents who may be experiencing sensitive and complex challenges such as mental health, domestic violence, drug and alcohol addiction and gambling addiction.

- Provide support to parents by connecting them to relevant resources, community support services, financial assistance and programs based on their immediate needs. This may include providing support to parents by attending third party appointments with them.
- Build and maintain trusted partnerships with parents by focusing on their strengths and individual needs throughout their journey, supporting parents to improve their confidence levels, and address challenges.
- Support parents to work towards their identified goals by providing advice, guidance and connection to community organisations, support programs, education, services and opportunities.
- Travel within the Playford and Gawler LGAs in South Australia to promote the Parent Pathways service to ensure eligible parents can be connected to the service.
- Provide flexible servicing options across the region to support parents with limited accessible transport.
- Display a high level of professionalism and commitment to the service, lead by example and provide leadership and coaching of other Mentors, contributing to continuous improvement in service delivery.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and Education

Senior Mentors should possess a Diploma level or tertiary qualification at a minimum. Qualifications fields may include but are not limited to:

Social Work, Children's Services, Youth Work, Community Services, Employment Services, Counselling and Human Welfare Studies and Services. Recommended education fields are Society and Culture, Health and Education.

The following requirements are essential:

- Ability to obtain or maintain a Baseline security clearance.

- Ability to obtain or maintain a Working with Children Check administered by the South Australia State Government.
- Class C Driver Licence.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Suzanne Curyer, 0409 916 998 |
| Agency Recruitment Site | https://dewr.nga.net.au/cp/ |

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Employment and Workplace Relations

Vacancy VN-0766380

Department of Employment and Workplace Relations (DEWR)

Closing Date: Monday 02 February 2026

Workforce Australia Provider Support Division
South Australia State Office Parent Pathways APS Pilot

| | |
|-----------------------------------|---|
| Job Title | APS 6 Senior Mentor – Parent Pathways APS Pilot |
| Job Type | Full-Time, Ongoing;Non-Ongoing |
| Location | Adelaide SA |
| Salary | \$101,833 - \$111,979 |
| Future Merit Locations | Adelaide |
| Office Arrangement | Flexible |
| Office Arrangement Details | Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27 |
| Classification | APS Level 6 |
| Position Number | 26/0051 |
| Agency Website | https://www.dewr.gov.au/ |

Job Description

<https://dewr.nga.net.au/cp/>

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This position is part of the Parent Pathways service delivered by the Australia Public Service (APS) in the Playford and Gawler Local Government Areas (LGAs) in South Australia.

Duties

Parent Pathways is a voluntary service that provides personalised assistance and financial support to eligible parents and carers of children up to the age of 6 years. Parent Pathways is about parents and carers and their individual needs.

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This position is part of the Parent Pathways service delivered by the Australia Public Service (APS) in the Playford and Gawler Local Government Areas (LGAs) in South Australia.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

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Notes

Qualifications and Education

Senior Mentors should possess a Diploma level or tertiary qualification at a minimum. Qualifications fields may include but are not limited to:

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The following requirements are essential:

- Ability to obtain or maintain a Baseline security clearance.
- Ability to obtain or maintain a Working with Children Check administered by the South Australia State Government.
- Class C Driver Licence.

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To Apply

| | |
|--------------------------------|---|
| Position Contact | Suzanne Curyer, 0409 916 998 |
| Agency Recruitment Site | https://dewr.nga.net.au/cp/ |

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Employment and Workplace Relations

Vacancy VN-0766319

Fair Work Ombudsman

Closing Date: Sunday 01 February 2026

Corporate Services

| | |
|-----------------------------------|--|
| Job Title | Director, Accountability and Risk |
| Job Type | Full-Time;Part-Time, Ongoing |
| Location | Sydney NSW, Melbourne VIC, Brisbane QLD, Canberra ACT, Adelaide SA, Perth WA, Hobart TAS |
| Salary | \$147,269 - \$172,270 |
| Future Merit Locations | Sydney, Melbourne, Brisbane, Canberra, Adelaide, Perth, Hobart |
| Office Arrangement | Hybrid |
| Office Arrangement Details | Hybrid |
| Classification | Executive Level 2 |
| Position Number | 26/001EA |
| Agency Website | http://www.fairwork.gov.au |

Job Description

<https://fwocareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=7A26A857%2D2489%2D43>

We are seeking a suitably qualified governance and risk specialist to join our agency as the Director, Accountability and Risk. The role is available in our Sydney, Melbourne, Brisbane, Canberra, Adelaide, Perth and Hobart office locations. Full-time and part-time hours are available. Offers will be based on candidate performance and operational requirements.

About the FWO

The Office of the Fair Work Ombudsman (FWO) is an independent statutory office established by the Fair Work Act 2009 (Fair Work Act). Our functions outline the responsibilities we have as set by the Fair Work Act and other legislation to achieve our purpose:

- provide education, assistance, advice and guidance to employers, employees, outworkers, outworker entities and organisations
- promote and monitor compliance with workplace laws
- inquire into and investigate breaches of the Fair Work Act
- take appropriate enforcement action

- perform our statutory functions efficiently, effectively, economically and ethically.

What our employees say about us

We are one of the most engaged and high performing agencies in Australia; consistently scoring above average on employee engagement and wellbeing when surveyed against other APS agencies.

What we offer you

We provide a diverse, inclusive and supportive work environment with access to:

- Great training and development opportunities
- Generous leave and flexible working arrangements
- Our Employee Assistance Program (EAP), a free counselling service for you and your family
- A competitive salary, plus 15.4% superannuation
- Rewards and recognition initiatives

We Value Diversity

FWO has been accredited as a Breastfeeding Friendly Workplace since 2011. We are also members of the Australian Network on Disability and Pride in Diversity. We encourage and welcome applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

About the Team

The Accountability and Risk Team develop and manage whole of organisational frameworks for corporate reporting, integrity and risk management, counter fraud, business continuity and physical and personnel security. The Team is responsible for implementing the Commonwealth Fraud and Corruption Framework, the Entity Governance Framework, the Business Continuity Framework and the Protective Security Governance Framework.

The Team assists the agency by developing defensible processes to counter fraud, manage conflicts of interest, gifts, benefits and hospitality, and to manage, track and report on risks. The Team is responsible for making recommendations on governance arrangements and establishing delegations and authorisations.

Duties

The duties of this role include, however, are not limited to:

- Ensuring the entity complies with the Public Governance, Performance and Accountability Act 2013 framework.
- Ensuring the FWO's corporate governance structure is effective, efficient, fit for purpose, and reflects best practice.
- Driving a proactive approach to risk management throughout the entity, including embedding effective and practical risk management into processes and practices.
- Delivering the entity's annual Corporate Plan and supporting strategic planning across the entity.
- Monitoring and promoting integrity related policies and processes.
- Overseeing the security requirements of the FWO, including maintaining and testing the business continuity management systems.

What we are looking for

- The successful candidate will be a highly skilled professional who can demonstrate an excellent understanding of the contemporary governance and risk landscape and who is able to work autonomously to lead a team to deliver results.

Selection Criteria

- Demonstrated knowledge and application of the Commonwealth Risk Management Policy and the Public Governance, Performance and Accountability Act 2013.
- Excellent written and verbal communication skills, with the ability to effectively communicate information to a range of audiences, including routine written reporting to senior executives and committees.
- Demonstrated knowledge of the key risks facing Commonwealth Government agencies and ability to proactively identify and work with business stakeholders to mitigate those risks.
- Demonstrated sound judgment and a common-sense approach to resolving issues, as well as influencing skills and a collaborative approach.
- Proven ability to undertake critical analysis and support risk management practices in a complex operating environment across a wide range of business functions.
- Proven ability to negotiate outcomes and manage complex stakeholder relationships, including across a geographically dispersed network.
- Experience effectively managing competing priorities and strategic direction, with an ability to remain calm under pressure and respond productively to change.

- Proven ability to effectively lead a geographically dispersed team to achieve results and build capacity is essential.
- Tertiary (or equivalent) qualifications in risk management or related field.

Eligibility

- To be eligible for employment with the FWO you must be an Australian citizen.
- The successful candidate must hold a current Australian Government Security Clearance (AGSVA) or be willing to undergo and obtain a Baseline security clearance.

A range of other conditions may be required depending on the role you are applying for.

Notes

How to Apply

If you are excited about this opportunity, please tell us in no more than 800 words:

- Why you want to apply for this role?
- How your skills and experience address the requirements of this role.

All applications must be submitted via our [online application system](#) through the FWO website.

If you have any questions about this recruitment exercise, please email recruitment@fwo.gov.au.

Please ensure you check your junk mail throughout the recruitment process, as sometimes our emails sent from our online system end up in junk mail folders.

Applications close 11:00pm (AEDT) Sunday 1 February 2026

More Information

- Working with us and tips on applying, visit fairwork.gov.au/about-us/careers
- FWO's purpose and functions, visit fairwork.gov.au/about-us/our-role-and-purpose
- Office locations, visit fairwork.gov.au/about-us/contact-us/offices

About the Fair Work Ombudsman

The Fair Work Ombudsman (FWO) is an independent government agency created by the Fair Work Act 2009. The FWO is responsible for promoting harmonious, productive, cooperative and compliant workplace relations in Australia. Please visit the FWO website for further information. For a full list of our current office locations in each state, please visit: <https://www.fairwork.gov.au/contact-us/offices> The FWO provides a challenging and supportive work environment with access to great training and development opportunities and flexible working arrangements. To be eligible for employment with the FWO, you must be an Australian citizen.

To Apply

| | |
|--------------------------------|---|
| Position Contact | Recruitment Team, N/A |
| Agency Recruitment Site | https://fwocareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=7A26A857%2D |

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